

**CUMRU TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING JANUARY 16, 2018**

The Regular Meeting of the Cumru Township Board of Commissioners was called to order by President Ruth O'Leary at 7:00 p.m. Other Commissioners in attendance were Vice President Edward L. Gottschall, Sheri Hoover, David J. Batdorf, and William B. Miller. Also attending were Solicitor Michael A. Setley, Superintendent of Public Works Robert McNichols, Jr., Assistant Superintendent of Public Works Michael L. Yost, Business/Personnel Administrator Peggy A. Carpenter, Manager Jeanne E. Johnston, Secretary Latoya Procopio, and Joseph P. Rogosky of Great Valley Consultants.

Pledge to the Flag.

PUBLIC

Attendance: Jane Marie and Michael Clipman of 8 Weston Drive.

A) Jane Marie and Michael Clipman of 8 Weston Drive re: truck noise

Mrs. Clipman expressed to the Board that she was concerned with truck traffic that has been going on near their home from a business. She also complained about a banging noise every time a delivery truck docks at the company. She questioned the operating hours for the business.

Ms. Johnston informed the Board and Mr. and Mr. Clipman that, when companies apply for a business use permit, they inform the Township when they expect to perform deliveries. That application is looked at for conformance with the zoning ordinance. If things change, but are still in compliance with the zoning ordinance, it does not necessarily mean that the business must cease. The exact circumstances need to be looked at. The property in question has a pre-existing, non-conforming history as a business location.

Mr. Setley stated that it would be difficult for the Township to enforce the noise ordinance. However, the Township will request that the Codes Department look into the matter.

TREASURER

A) Monthly Report

TAX COLLECTOR

A) December 2017 Report

1) Year 2017 Real Estate

Balance collectable beginning of month – \$110,084.44

Cash collected - \$42,954.59

Balance collectable end of month - \$71,034.87

2) Year 2017 Real Estate Interim

Balance collectable beginning of month - \$143.26

Cash collected - \$42.33

Balance collectable end of month - \$1,838.67

3) Year 2017 Refuse

Balance collectable beginning of month - \$23,460.00

- Cash collected - \$7,920.00
Balance collectable end of the month - \$16,342.50
- 4) Year 2017 Per Capita
Balance collectable beginning of month - \$13,445.00
Cash collected - \$4,152.90
Balance collectable end of the month - \$9,415.00
- 5) Year 2017 SMP
Balance collectable beginning of month - \$2,250.00
Cash collected - \$742.50
Balance collectable end of the month - \$1,575.00
- B) 2017 Real Estate – Delinquent
1) Flat amount of \$71,034.87 sent to Tax Claim for 120 bills
2016 amount = \$70,261.10 for 115 bills
- C) 2017 Per Capita – Delinquent
1) Memorandum from Tax Collector re: flat amount of \$7,515.00 uncollected for 1,503 bills, dated 1/10/2018
2016 amount = \$6,845.00 for 1,369 bills
- D) 2017 Refuse – Delinquent
1) Memorandum from Tax Collector re: flat amount of \$16,260.00 uncollected, dated 1/10/2018
2016 amount = \$15,158.00
- E) 2017 Sewage Management Program (SMP) – Delinquent
1) Memorandum from Tax Collector re: flat amount of \$1,575.00 uncollected for 21 bills, dated 1/10/2018
no 2016 amount; 2017 first year for this program

APPROVE MINUTES

ON MOTION OF MRS. HOOVER, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE APPROVING THE MINUTES OF OCTOBER 19, 2017- BUDGET MEETING, OCTOBER 26, 2017- BUDGET MEETING, NOVEMBER 2, 2017- BUDGET MEETING, AND THE DECEMBER 19, 2017- REGULAR MEETING.

DEPARTMENTS

Police Department

A) Monthly Report – December 2017

Chief Winchester informed the Board that fraud is a trending crime in Cumru Township. He encouraged the public to check and monitor their credit report.

Fire Department

A) Monthly Report – December 2017

Administration

A) Codes Reports

1) Monthly Report - December 2017

Building Permits Issued- 7

Use Permits Issued- 3

Zoning Permits Issued- 5

Notices of Violations- 5

Citations issued- 2

Violations complied- 22

Phone calls from contractors, realtors & public approximately- 175

Permit Inspections Done – 18

Inspections with the Fire Department – 4

Annual Report – 2017

Building Permits Issued- 113

Use Permits Issued- 57

Zoning Permits Issued- 80

Notice Violations- 268

Citations Issued- 19

Phone calls from Contractors, relators & Home owners approximately- 2,510

B) Act 537

1) Letter from Manager re: withdrawal and request for meeting, dated 1/5/2018

2) Letter from PaDEP re: request for withdrawal and meeting granted, dated 1/9/2018

Ms. Johnston informed the Board that the Township has requested to withdraw the Act 537 Plan. The PaDEP deemed supplemental documentation to be insufficient. However, the DEP has not been able to articulate what the Township is lacking when it comes to documentation. In light of this, the Township has requested a face to face meeting with DEP to discuss what is required.

C) Auditor for FY 2017 – appoint

1) draft resolution

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE TO ADOPT THE RESOLUTION AS PROPOSED AND APPOINT HEREBIN + COMPANY, AS THE AUDITOR FOR THE FISICAL YEAR 2017.

D) Purchasing Cards – resolution

1) draft resolution

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE TO ADOPT THE RESOLUTION FOR PURCHASING CARDS FROM PLGIT, AS PROPOSED.

E) Sewer Use Ordinance

1) Memorandum from Manager re: draft ordinances

The sewer use ordinance was deferred until the workshop meeting on January 30, 2018.

- F) Stormwater/MS4
1) update on public education and participation activities

Public Works

A) Monthly Report – December 2017

B) Sewer Replacement 2017 – application for payment 2

1) Letter from BCM Engineers re: recommendation to pay \$174,394.08, dated 1/8/2018
ON MOTION MR. GOTTSCHALL, SECOND OF MR. BATDORF, A UNANIMOUS VOTE TO APPROVE APPLICATION FOR PAYMENT NO. 2 TO BP PATERSON, IN THE AMOUNT OF \$174,394.08.

C) Parkside Ave. Sinkhole

Ms. Johnston advised the Board that a sinkhole had formed on Parkside Avenue in between Rosemont Ave. and Diamond St. Parkside Ave. has been closed in that section. Ms. Johnston stated that Cumru Township is working with Shillington Borough and UGI to address the matter. The weather has delayed repair.

Engineer

A) Montrose Blvd. Culvert Replacement – application for payment 5 (final)

1) Letter from Great Valley Consultants re: recommendation to pay \$12,707.33,
dated 1/15/2018

ON MOTION OF MR. MILLER, SECOND OF MR. BATDORF, A UNANIMOUS VOTE TO APPROVE THE PAYMENT APPLICATION NO. 5(FINAL) TO CONSTRUCTION MASTERS, IN THE AMOUNT OF \$12,707.33.

Solicitor

CORRESPONDENCE

- A) Tax assessment appeal re: 500 Philadelphia Ave.
B) Monthly meeting schedule advertised on 01/12/2018

PAYMENTS OF BILLS

ON MOTION OF MR. GOTTSCHALL, SECOND OF MR. BATDORF, A UNANIMOUS VOTE APPROVING THE PAYMENT OF BILLS OF: 12/21/2017, 12/21/2017-IT, 12/21/2017-ADDITIONAL, 12/29/2017, 01/04/2018, AND 01/12/2018.

Mrs. Hoover abstained from payment of bills 12/21/2017-IT

COMMISSIONERS

A) Executive Session

7:39 p.m. – The Board of Commissioners went into executive session to discuss 4 personnel matters, 1 real estate issue, and 1 pending litigation issue.

8:16 p.m. – The meeting reconvened. Mr. Setley stated that the Board of Commissioners had

discussed 4 personnel matters, 1 real estate issue, and 1 pending litigation issue; all matters are to be handled internally by administrative staff and/or remain pending.

**ADJOURNMENT
ON MOTION OF MR. GOTTSCHALL, SECOND OF MR. MILLER, A UNANIMOUS
VOTE TO ADJOURN THE MEETING AT 8:17 P.M.**

Respectfully submitted,



Latoya Procopio
Secretary