

**CUMRU TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING MARCH 17, 2020**

The Regular Meeting of the Cumru Township Board of Commissioners was called to order by President William B. Miller at 7:00 p.m. Other Commissioners in attendance were Vice President Ruth A. O'Leary, David J. Batdorf, Sam Kalbach, and Chip Bilger. Also attending were Solicitor Michael A. Setley, Superintendent of Public Works Robert McNichols, Jr., Manager Jeanne E. Johnston.

Pledge to the Flag.

PUBLIC

SOUTHERN BERKS REGIONAL EMS

A) Monthly Report – February 2020

B) Contract expires 3/31/2020

ON MOTION OF MR. KALBACH, SECOND OF MR. MILLER, A MAJORITY VOTE TO EXTEND THE AGREEMENT WITH SOUTHERN BERKS EMS FOR 6 MORE MONTHS, WITH AN EXPIRATION DATE OF 9/30/2020.

Mr. Bilger abstained.

C) COVID-19 Statement

SBREMS Chief Timothy Musser is in continuous contact with the EMS council, Berks Department of Emergency Services, and the Medical Director, along with both St Joseph's and Reading hospitals for any latest updates concerning the Corona Virus Disease (COVID-19) on procedures on treating and transporting any patients who may potentially have COVID-19. As protocols are updated, Chief Musser is getting this information to staff. He is also in continuous contact with local fire and police departments to keep them informed of the latest protocols and procedures.

APPROVE MINUTES

ON MOTION OF MR. BATDORF, SECOND OF MRS. O'LEARY, A MAJORITY VOTE APPROVING THE MINUTES OF 12/17/2019, 1/6/2020, AND 1/21/2020.

CONSENT AGENDA

Emergency Management

A) PROMULGATION OF EMERGENCY PLAN UPDATE

ACTION:

ADOPTED AN UPDATE TO THE EMERGENCY MANGEMENT PLAN, DATED 1/31/2020.

B) DECLARATION OF DISASTER EMERGENCY

- 1) PA state proclamation of disaster emergency re: COVID-19, dated 3/6/2020
- 2) national declaration of emergency re: COVID-19, dated 3/13/2020

ACTION:

ADOPTED A RESOLUTION FOR A DECLARATION OF DISASTER EMERGENCY AND CONFERRING ON THE TOWNSHIP MANAGER, IN CONSULTATION WITH THE BOARD OF COMMISSIONER'S PRESIDENT, THE AUTHORITY TO ACT ON BEHALF OF THE BOARD OF COMMISSIONERS DURING THE COVID-19 OUTBREAK.

Public Works

A) SANITARY SEWER JOINT INTERCEPTOR MANHOLE REPLACEMENT

- 1) Letter from BCM Engineers re: recommendation for award, dated 3/16/2020

ACTION:

AWARDED THE BID TO WEXCON, INC. IN THE AMOUNT OF \$219,518.00 FOR THE MANHOLE REPLACEMENT PROJECT ON THE CUMRU/KENHORST JOINT SEWER INTERCEPTOR.

B) 2019 SANITARY SEWER REPAIRS

- 1) Letter from BCM Engineers re: recommendation for application for payment no. 4, dated 3/12/2020

ACTION:

AUTHORIZED PAYMENT APPLICATION NO. 4 TO WEXCON, INC. IN THE AMOUNT OF \$27,977.00.

C) SLOPE FAILURE – YORKSHIRE ROAD

ACTION:

AUTHORIZED MITIGATION OF SLOPE FAILURE ON YORKSHIRE ROAD AS PROPOSED BY THE TOWNSHIP ENGINEER NOT TO EXCEED \$20,000.

D) TRAFFIC LIGHT MAINTENANCE AGREEMENT

ACTION:

AUTHORIZED THE TRAFFIC LIGHT MAINTENANCE AGREEMENT TO C.M. HIGH, INC. FOR PREVENTATIVE MAINTENANCE CHECKS FROM 4/1/2020 TO 12/31/2020 IN THE AMOUNT OF \$3,712.50.

E) LOCAL LIMITS ORDINANCE FOR SANITARY SEWER

- 1) ordinance advertised 3/5/2020

ACTION:

ADOPTED THE ORDINANCE ESTABLISHING MAXIMUM ALLOWABLE INDUSTRIAL LOADINGS FOR DISCHARGES INTO THE FRITZ ISLAND WASTEWATER TREATMENT PLANT, AS ADVERTISED.

Administration

A) INSURANCES

ACTION:

AUTHORIZED THE TOWNSHIP MANAGER TO SIGN THE INSURANCE RENEWAL DOCUMENT FOR LIABILITY/AUTO/INLAND MARINE/WORKERS COMPENSATION INSURANCES.

B) PERMIT AND OTHER FEES

ACTION:

ADOPTED AN UPDATED FEE SCHEDULE TO ADD A PERMIT PROCESSING FEE OF \$50.00 AND A LATE FEE FOR BUSINESS REGISTRATION.

**C) 2017-15 MATZ TRACT HAMPSHIRE RD/OLD LANCASTER PIKE
PHASE 3 FINAL PLAN**

Owner: Raymond and Rita Matz; Applicant: Brian K. Kobularcik D/B/A B5K-K48;
Agent: C2C Design Group; Location: southeast corner of the intersection of Hampshire Rd. and Old Lancaster Pike; plan no. BKK-CMU-01; proposal summary: subdivide into 10 single family lots in 3 phases, phase 3 are lots 8, 9, and 10

ACTION:

REAFFIRMED FINAL APPROVAL TO THE MATZ TRACT PHASE 3 SUBDIVISION PLAN, SUBJECT TO COMPLETION OF ANY OUTSTANDING ITEMS IN GREAT VALLEY CONSULTANS REVIEW LETTER, DATED 11/1/19, WRITTEN CONFIRMATION FROM BCM ENGINEERS REGARDING SANITARY SEWER DRAWINGS, AND PAYMENT OF ANY OUTSTANDING INVOICES.

D) PAYMENTS OF BILLS

ACTION:

AUTHORIZED PAYMENTS OF BILLS DATED 2/21/2020, 2/27/2020, 2/28/2020, 3/2/2020, 3/2/2020 – PLGIT, 3/6/2020, AND 3/13/2020.

END OF CONSENT AGENDA

ON MOTION OF MR. BATDORF, SECOND OF MR. KALBACH, A UNANIMOUS VOTE APPROVING THE CONSENT AGENDA.

DEPARTMENTS

Police Department

A) Monthly Report – February 2020

Fire Department

A) Monthly Report – February 2020

Administration

A) Codes Report – February 2020

Building Permits Issued- 6
Use Permits Issued- 2
Zoning Permits Issued- 2
Notices of Violations- 15
Citations issued- 1
Violations complied- 8
Phone calls from contractors, realtors & public approximately- 176
Permit Inspections Done – 22
Inspections with the Fire Department – 1

Public Works

A) Monthly Report – February 2020

Solicitor

COMMISSIONERS

A) Executive

7:30 p.m. – The Board went into executive session to discuss a matter of potential acquisition of real estate.

7:40 p.m. – The meeting reconvened. Mr. Miller announced that the Board discussed a matter of potential real estate acquisition.

B) COVID-19 Emergency

The Board agreed with closure of Township buildings in response to the COVID-19 state of disaster emergency.

ADJOURNMENT

ON MOTION OF MR. BATDORF, SECOND OF MR. KALBACH, A UNANIMOUS VOTE ADJOURNING THE MEETING AT 7:43 P.M.

Respectfully submitted,



Jeanne E. Johnston
Manager/Assistant Secretary