

**CUMRU TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING APRIL 16, 2019**

The Regular Meeting of the Cumru Township Board of Commissioners was called to order at by President Ruth O'Leary at 7:00 p.m. Other Commissioners in attendance were Sheri Hoover, William B Miller and David J. Batdorf. Vice President Edward L. Gottschall was absent with prior notification to the Board. Also attending were Solicitor Michael A. Setley, Chief of Police Madison Winchester, Fire Chief James A. Beane, Superintendent of Public Works Robert McNichols, Jr., Assistant Superintendent of Public Works Michael L. Yost, Business Personnel/Administrator Peggy A. Carpenter, Manager Jeanne E. Johnston, Secretary Latoya Procopio, and Joseph P. Rogosky of Great Valley Consultants.

Pledge to the Flag.

PUBLIC

A) John Snyder of 816 Old Lancaster Pike re: Stormwater runoff

Mr. Snyder was present for discussion. He stated that his neighbor behind him on Joseph's way planted trees within the swale and now the rain runoff has destroyed Mr. Snyder's backyard. He is unable to grow grass to help mitigate the erosion. The Board of Commissioners instructed Mr. Bob McNichols to get into contact with Mr. Snyder to investigate if the trees are within the swale.

B) Terri Knappenberger of 780 Corbit Dr. re: sewer bill for second unit

1) Letter to Terri Knappenberger re: additional billing, dated 3/29/2019
Not Present at the meeting.

C) Robert Moyer re: sewer billing and speeding

Mr. Robert Moyer, owner of several dwelling units, was present for discussion. He stated that he met with the Sewer Authority and felt that nothing was resolved regarding his double billing issue. He explained to the Board that he has looked at the statutes but he is missing page 4 and 5 of the ordinance. He expressed that his tenants are all low income people and does not feel that what the Township is doing is fair. Mr. Setley informed the Board and the public that the person that is to be hired to perform the checks of a separate dwelling unit. There are a number of residents who received a separate bill that have said their residence does not have a separate dwelling unit. The Township will hire a codes inspector to look into each case.

Mr. Moyer requested that the Township do something about the speeding on Montrose Blvd. since it is a 25 MPH zone and motorists are exceeding the speed limit. He claimed that two dump trucks have been flipped over on to their sides when motorists that were speeding have rear ended them. He stated the Township should take the money that is received from sewer and put it towards the police department to stop the speeding.

D) Dennett Keller re: stormwater

1) Letter from Manager re: DEP permit required, dated 04/04/2019

Ms. Dennett Keller of 280 Pennwyn Place was present for discussion. Ms. Keller question if anyone had a chance to review her stormwater pipe issue. Ms. Johnston informed Ms.

Keller and the Board that no grants are applicable for this matter. Ms. Keller expressed her frustration and asked if the Township would be willing to contribute to the issue or not. Mr. Rogosky stated, that based on previous studies in the vicinity, this area would most likely produce a PNDI hit for endangered species, which could become rather costly. Ms. Keller was under the impression that the Township would not have to pay to obtain a DEP permit. Ms. Johnston stated the Township would need to pay for the DEP Permit as the engineering cost will not be waived, along with any studies that are required. Ms. Johnston stated that the Township also needs to take into account if a bog turtle study is required because it is only allowed to be done during certain times of the year.

Mrs. O'Leary stated the Township Secretary, Latoya Procopio, would be in contact with Ms. Keller once GVC has done some investigation work with a cost estimate. Ms. Johnston stated that, if the correct permit is obtained, then Ms. Keller would be able to tie into the Township's stormwater pipe. Mr. Rogosky stated the DEP would want a bio-swale installed as part of any permit, which would require regular maintenance. Ms. Keller stated she would like the Township to pay for the engineering cost.

SOUTHERN BERKS REGIONAL EMS

A) Monthly Report – March 2019

Mr. Malcom Cole was present for discussion. Mr. Cole stated SBREMS had 163 calls in March, 5 of which were covered by other EMS services. He stated SBREMS had a \$16,000 loss for March, which is less of a loss than was projected. Their transportation revenue increased and their expenses decreased by \$10,000. Mr. Cole thanked the Board of Commissioners, as SBREMS received their first 2019 check for their services to the Township residents. The Audit was completed and SBREMS' Board will be reviewing the information at their next meeting.

Mrs. Hoover questioned why Southern Berks received a loan repayment penalty. Mr. Cole explained that a remounted ambulance was ordered, however, it would not pass inspection for the license required. So, Southern Berks decided to reject the ambulance and turned back the loan. Mrs. Hoover questioned why the officers' salaries were not in the 2018 budget. Mr. Cole stated that the salaries were within the budget, however, they were classified differently. Mrs. Hoover questioned how the EMS staff was able to perform more transports with the same amount of staffing. Chief Tim Musser explained to the Board that the increase in transports was due to the lack of participation on the part of one entity within the consortium and SBREMS and Western Berks Ambulance picked up the slack. Mrs. Hoover questioned how the Lucas device grant was going. Mr. Musser stated SBREMS should hear more on the grant between June and September.

TREASURER

A) Monthly Report – March 2019

Mrs. Carpenter informed the Board that the Township received the earned income tax money and the money from liquid fuels. She stated that the State pension auditor has started the 4 year audit and the exit interview is scheduled for the following week.

TAX COLLECTOR

A) Monthly Report – March 2019

1) Year 2019 Real Estate

Balance collectable beginning of month - \$5,754,020.49

Cash collected - \$662,799.48

Balance collectable end of month - \$5,076,409.79

2) Year 2019 Real Estate Interim

Balance collectable beginning of month - \$2,574.75

Cash collected - \$326.93

Balance collectable end of month - \$2,247.83

3) Year 2019 SMP

Balance collectable beginning of month - \$78,450.00

Cash collected - \$10,143.00

Balance collectable end of the month - \$68,100.00

4) Year 2019 Refuse

Balance collectable beginning of month - \$1,052,410.00

Cash collected - \$146,475.70

Balance collectable end of the month - \$902,740.00

5) Year 2019 Per Capita

Balance collectable beginning of month - \$7,490.00

Cash collected - \$0

Balance collectable end of the month - \$0

APPROVE MINUTES

ON MOTION MR. BATDORF, SECOND OF MR. MILLER, A UNANIMOUS VOTE APPROVING THE MINUTES FROM MARCH 19, 2019- REGULAR MEETING.

CONSENT AGENDA

2018-02 KANTNER LANE TWINS SUBDIVISION PLAN

(final) Owner: Keshar Zion Cemetery Association; Applicant: Brian K. Kobularcik D/B/A B5K-K48; Agent: John W. Hoffert, PLS.; Kraft Engineering; Location: southeast side of Kantner Lane, east of Deerfield drive; plan no. BKK-CMU-01; proposal summary: construct 8 single family semi-detached dwelling units and 1 single family dwelling unit, utilizing public sewer and water facilities.

1) Letter from Great Valley Consultants re: plan review, dated 03/29/2019

2) Letter from BCM Engineers re: sanitary sewer review, dated 04/08/2019

3) Memorandum from Secretary re: Planning Commission recommended approval with conditions, dated 04/15/19

ACTION:

GRANTED CONDITIONAL FINAL PLAN APPROVAL FOR THE KANTNER LANE TWINS SUBDIVISION PLAN, SUBJECT TO RESOLUTION OF OUTSTANDING ITEMS IN GREAT VALLEY CONSULTANTS' REVIEW LETTER DATED 03/29/2019,

Board of Commissioners

April 19, 2019

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APPROVAL LETTER FROM BCM AND RESOLUTION OF ANY SANITARY SEWER ISSUES, AND PROVISION OF TRAFFIC IMPACT FEES AND FEES IN LIEU OF OPEN SPACE.

2018-01 GRANDE STORAGE LAND DEVELOPMENT PLAN

(preliminary) Owner: Fiorino Grande; Applicant: Grande Land, LP; Agent: Stackhouse Bensinger, Inc.; Location: southwest corner of the intersection of Ridgeway Rd. and SR 724; plan no. 2017-071; proposal summary: install storage units.

- 1) Memorandum from Secretary re: Planning Commission recommended preliminary approval with conditions, dated 04/15/19

ACTION:

GRANTED CONDITIONAL PRELIMINARY APPROVAL FOR THE GRANDE STORAGE LAND DEVELOPMENT PLAN, SUBJECT TO RESOLUTION OF OUTSTANDING ITEMS IN GREAT VALLEY CONSULTANTS' REVIEW LETTER DATED 03/26/2019.

7 Hidden Pond Drive – temporary holding tank

- 1) Agreement and escrow submitted

ACTION:

AUTHORIZED EXECUTION OF THE TEMPORARY HOLDING TANK AGREEMENT FOR 7 HIDDEN POND DR.

Cedar Ranch Estates – escrow release

- 1) Memorandum from Manager, dated 04/16/2019

ACTION:

AUTHORIZED RELEASE OF THE CASH ESCROW FOR CEDAR RANCH ESTATES BASIN A, WITH THE UNDERSTANDING THAT THE FUTURE LOT OWNER WILL BE RESPONSIBLE FOR ANY NEEDED STORMWATER FACILITY DURING HOME CONSTRUCTION.

END OF CONSENT AGENDA

ON MOTION OF MR. BATDORF, SECOND OF MR. MILLER, A UNANIMOUS VOTE APPROVING THE CONSENT AGENDA.

DEPARTMENTS

Police Department

A) Monthly Report – April 2019

Chief Winchester informed the Board that the police department was investigating thefts from autos within the Township.

B) Council on Chemical Abuse - Agreement proposed

ON MOTION OF MR. MILLER, SECOND OF MR. BATDORF, A UNANIMOUS VOTE APPROVING THE COUNCIL ON CHEMICAL ABUSE TOBACCO COMPLIANCE AGREEMENT, COSTS ARE REIMBURSED TO THE TOWNSHIP BY C.O.C.A.

C) Police Civil Service

- 1) testing advertised in the Reading Eagle on 3/7/2019
- 2) testing initiated 4/13/2019

Fire Department

A) Monthly Report – April 2019

B) Sale of Fire Truck

- 1) advertisement in the Reading Eagle, dated 3/21/2019 – no responses
Chief Beane informed the Board that there were no responses to the advertisement for the sale of the Fire Truck. Fireline is now being utilized to sell the fire truck.

Administration

A) Codes Report- March 2019

- Building Permits Issued- 9
- Use Permits Issued- 4
- Zoning Permits Issued- 6
- Notices of Violations- 18
- Citations issued- 0
- Violations complied in March- 12
- Phone calls from contractors, realtors & public approximately- 203
- Permit Inspections Done – 16
- Inspections with the Fire Department – 2

B) Nationwide 457b Plan – Proposed Changes

Approved in 2018; additional documentation required.

ON MOTION MR. MILLER, SECOND OF MR. BATDORF, A UNANIMOUS VOTE AUTHORIZING THE ADDITIONAL DOCUMENTATION REQUIRED TO BE SIGNED FOR THE 457B NATIONWIDE PLAN AS APPROVED IN 2018.

C) Pipeline Grants for the Township Campus

- 1) authorize electronic signature of grant agreement for stormwater structure
- 2) authorize electronic signature of grant agreement for public water line

ON MOTION OF MR. MILLER, SECOND OF MR. BATDORF, A UNANIMOUS VOTE AUTHORIZING THE ELECTRONIC SIGNATURE OF THE GRANT AGREEMENTS FOR THE STORMWATER STRUCTURE AND FOR THE PUBLIC WATER LINE UTILIZING FUNDS FROM THE MARINER II PIPELINE PENALTY.

D) Police Pension Plan – trustee agreement update

ON MOTION OF MR. BATDORF, SECOND OF MR. MILLER, A UNANIMOUS VOTE AUTHORIZING THE EXECUTION OF THE UPDATED TRUSTEE AGREEMENT WITH MORGAN STANLEY.

Public Works

A) Monthly Report – April 2019

B) Televising, Grouting, and Repairs of Sanitary Sewer Mains

- 1) Memorandum from Manager re: recommended increases in allocations to sewer line items 8421-369 and 8421-370, dated 4/16/2019

ON MOTION OF MR. MILLER, SECOND OF MR. BATDORF, A UNANIMOUS VOTE TO AUTHORIZE INCREASED ALLOCATIONS TO THE SEWER LINE ITEMS FOR GROUTING AND REPAIRS.

C) Overbrook UGI Project

Mr. McNichols informed the Board that the Gas Extension Tariff program, also known as GET Gas, would be starting in the Overbrook area the week of May 1. Ms. Johnston stated the Township has given UGI permission to park on Township property at Ashley Run to help mitigate residents parking and traffic concerns. The Township has advised UGI to wait to start their project in the area of New Castle and SR 724 until after school is finished.

Engineer

A) 2019 Road Work

- 1) bids advertised in the Reading Eagle on 4/10/19 and 4/13/19
- 2) pre-bid meeting 4/17/19 at 10:00 a.m.
- 3) bids due 9:30 a.m. on 4/26/19
- 4) bid opening 10:00 a.m. on 4/26/19
- 5) anticipated award at workshop meeting on 4/30/19

Solicitor

CORRESPONDENCE

- A) Angstadt Lane – South Reading Blacktop air quality permit renewal 2019
- B) Poplar Neck Road – Bridge over RR PUC case closed

PAYMENTS OF BILLS

ON MOTION OF MR. MILLER, SECOND OF MR. BATDORF, A UNANIMOUS VOTE APPROVING THE PAYMENTS OF BILLS FROM 03/21/2019, 03/29/2019, 03/29/2019-PLGIT, 04/01/2019, 04/05/2019, 04/05/2019-ACH.

COMMISSIONERS

A) Vacancies/Expirations of Terms

- 1) Pension Board – 2 vacancies; 2 candidates

ON MOTION OF MR. BATDORF, SECOND OF MR. MILLER, A UNANIMOUS VOTE TO APPOINT TIM FRIEDMANN AND DENYS ALLEN TO THE PENSION BOARD.

B) Executive Session

8:28 p.m. – The Board of Commissioners went into executive session to discuss

3 personnel matters and 1 pending litigation matter.
8:58 p.m. – The meeting reconvened. Mr. Setley stated that the Board of Commissioners had discussed 1 pending litigation matter and 3 personnel issues, all items remain pending.

ADJOURNMENT
ON MOTION OF MR. BATDORF, SECOND OF MR. MILLER, A UNANIMOUS VOTE
TO ADJOURN THE MEETING AT 8:59 P.M.

Respectfully submitted,



Latoya Procopio
Secretary