

**CUMRU TOWNSHIP BOARD OF COMMISSIONERS
MEETING MAY 15, 2018**

The Regular Meeting of the Cumru Township Board of Commissioners was called to order by President Ruth O’Leary at 7:02 p.m. Other Commissioners in attendance were Vice President Edward L. Gottschall, Sheri Hoover, William B Miller and David J. Batdorf. Also attending were Solicitor Michael A. Setley, Superintendent of Public Works Robert McNichols, Jr., Assistant Superintendent of Public Works Michael L. Yost, Business/Personnel Administrator Peggy A. Carpenter, Manager Jeanne E. Johnston, Secretary Latoya Procopio, and Joseph P. Rogosky of Great Valley Consultants.

Pledge to the Flag.

PRESENTATIONS

Chief Winchester presented the following awards:

Certificate of Commendation
Detective Robert Wanner

Life Saving Medal
Officer Brett D. Kolk
Sergeant Thomas Pinkasavage

PUBLIC

Attendance: James Williamson, John Renninger and Agnes Faust of 472 Wyomissing Road, and Brian Johnson of 32 Stonehill Drive.

A) John Renninger re: sewer bill for second unit

Mr. John Renninger of 472 Wyomissing Road was present for discussion. Mr. Renninger advised the Board that he had spoken to the Municipal Authority regarding having to pay a separate sewer bill for his second unit. Mr. Setley stated the Sewer Authority recommended to uphold the policy in place. Mr. Renninger questioned as to why this issue was not raised when the permit was pulled. Ms. Johnston informed the Board and the public that the Township has implemented a notification system when a permit is pulled moving forward. Ms. Agnes Faust of 472 Wyomissing Road was also present for discussion. Ms. Faust questioned if her son be able to rent out the separate living area once she passes. Ms. Johnston informed Mr. Renninger that he would need to look at the zoning hearing board decision for his property to see if there are any restrictions.

B) Rick and Debra Ann Glovenski re: Cedar Top Road – *not present.*

C) Anthony Paparella re: denial of burn permit – *not present.*

D) Stanley Albrecht re: sewer back up on New Castle Drive – *not present.*

SOUTHERN BERKS REGIONAL EMS

A) Monthly Report – April 2018

Executive Director Malcolm Cole informed the Board that mock DUI training in the last month. The 2017 audit was received.

TREASURER

A) Monthly Report – April 2018

B) Auditor's recommendation re: sewer fund

ON MOTION OF MR. MILLER, SECOND OF MR. BATDORF, A UNANIMOUS VOTE AUTHORIZING TOWNSHIP STAFF TO FOLLOW THE AUDITOR'S RECOMMENDATION TO MAKE A TRANSFER TO THE FRITZ ISLAND ESCROW FROM THE 803 SEWER FUND IN THE SAME AMOUNT AS LAST YEAR, AND TO CONTINUE TO MAKE THE ANNUAL PAYMENTS UNTIL DIRECTED OTHERWISE.

TAX COLLECTOR

A) April 2018 Report

1) Year 2018 Real Estate

Balance collectable beginning of month – \$4,743,016.40

Cash collected - \$4,161,150.79

Balance collectable end of month - \$496,942.95

2) Year 2018 Refuse

Balance collectable beginning of month - \$797,180.00

Cash collected - \$688,508.80

Balance collectable end of the month - \$94,620.00

3) Year 2018 SMP

Balance collectable beginning of month - \$66,450.00

Cash collected - \$55,419.00

Balance collectable end of the month - \$9,900.00

4) Year 2018 Per Capita

Balance collectable beginning of month - \$1,665.00

Cash collected - \$225.50

Balance collectable end of the month - \$1,450.00

5) Year 2018 Real Estate Interim

Balance collectable beginning of month - \$132.59

Cash collected - \$8.04

Balance collectable end of the month - \$124.55

B) 2017 Per Capita – Delinquent

- 1) Memorandum from Tax Collector re: flat amount of \$1,450.00 uncollected for 290 bills, dated 05/09/2018

2016 amount = \$6,845.00 for 1,369 bills

APPROVE MINUTES
ON MOTION OF MR. MILLER, SECOND OF MR. BATDORF, A UNANIMOUS VOTE
APPROVING THE MINUTES FOR APRIL 17, 2018.

CONSENT AGENDA

A) GOOD LIFE FINANCIAL ADVISORS

ACTION:

GRANTED A WAIVER OF LAND DEVELOPMENT TO THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE FOR THE GOOD LIFE FINANCIAL ADVISORS PLAN, TO THE EXTENT THAT A WAIVER WOULD BE REQUIRED WITH RESPECT TO THE TOWNSHIP'S RIGHT-OF-WAY REGARDING DEPTH OF THE CURBING.

B) SHILLINGTON FARMERS MARKET

ACTION:

GRANTED A WAIVER OF LAND DEVELOPMENT PLANNING REQUIREMENTS TO THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE FOR THE LOCATION OF A SMOKER SHED AT THE SHILLINGTON FARMERS MARKET, SUBJECT TO THE ACCESSORY STRUCTURE BEING NO LARGER THAN 140 SQUARE FEET AND NO ADDITIONAL ENCROACHMENT ONTO THE PARKING LOT.

C) SCHAYLOR BREWING

ACTION:

GRANTED A CONDITIONAL WAIVER OF LAND DEVELOPMENT PLANNING REQUIREMENTS TO THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE FOR CERTAIN ACCESSORY STRUCTURES ASSOCIATED WITH AN OUTDOOR SEATING AREA AT SCHAYLOR BREWING, SUBJECT TO THE SATISFACTION OF A FIRE SAFETY INSPECTION.

END OF CONSENT AGENDA

ON MOTION OF MR. MILLER, SECOND OF MR. BATDORF, A UNANIMOUS VOTE
APPROVING THE CONSENT AGENDA.

DEPARTMENTS

Police Department

A) Monthly Report – April 2018

B) Press Releases – Reading Area Bank Fraud Ring

Chief Winchester informed the Board that there have been 20 other people arrested in the bank fraud ring involving FNB, which is still an active investigation.

C) Scam Free Campaign

Chief Winchester explained that he would send out the Scam Free Campaign flyer to local businesses and provide them with the red flags to look for when assisting a customer. He hopes to raise community awareness about telephone scams.

Fire Department

A) Monthly Report – April 2018

Chief Beane stated that April was a busy month between fire calls and trainings. He stated the Cumru Fire Department participated in the mock DUI event that was held at Governor Mifflin High School, referred to by Mr. Cole.

Administration

A) Codes Report- April 2018

Building Permits Issued- 8

Use Permits Issued- 3

Zoning Permits Issued- 8

Notices of Violations- 17

Citations issued- 0

Violations complied- 9

Phone calls from contractors, realtors & public approximately- 232

Permit Inspections Done – 15

Inspections with the Fire Department – 4

B) LERTA – establish date for public hearing

1) draft ordinance

C) Petition to Amend Zoning Ordinance

1) Zoning Map amendment recommended by Planning Commission

2) draft ordinance and notifications

3) escrow received

4) discussion of public hearing date

ON MOTION OF MR. GOTTSCHALL, SECOND OF MR. MILLER, A UNANIMOUS VOTE AUTHORIZING THE TOWNSHIP MANAGER TO CONVENE PUBLIC HEARINGS FOR THE PROPOSED LERTA DISTRICT AND THE PROPOSED ROUTE 10 CORRIDOR REZONING, AS RECOMMENDED BY THE PLANNING COMMISSION.

D) Addressing

1) letter from Berks County Dept. of Emergency Services re: Next Gen 911 addressing

Ms. Johnston explained to the Board that Berks 911 is encouraging the implementation of new standards regarding addressing that may cause negative reactions from residents in the future. The Board suggested that the Township follow Berks 911 suggestions regarding addressing, when feasible.

E) Sheetz – liquor license

- 1) Letter from Atty. Ellen Freeman re: request for public hearing on liquor license transfer, dated 5/9/18

ON MOTION OF MR. MILLER, SECOND OF MR. BATDORF, A UNANIMOUS VOTE AUTHORIZING THE TOWNSHIP TO CONVENE A PUBLIC HEARING ON 6/19/2018 AT 6:45 P.M. FOR A LIQUOR LICENSE TRANSFER FOR SHEETZ.

F) Recycling

Ms. Johnston informed the Board that PaDEP requested an update by resolution to the list of recyclable materials stated in the ordinance.

ON MOTION MR. GOTTSCHALL, SECOND OF MR. MILLER, A UNANIMOUS VOTE ADOPTING A RESOLUTION TO IDENTIFY CURRENTLY RECYCLABLE MATERIALS.

Public Works

- A) Monthly Report – April 2018

ON MOTION OF MR. MILLER, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE AUTHORIZING BCM TO ADVERTISE SEWER REPLACEMENTS FOR REED STREET AND OREGON ROAD TO BE COMPLETED IN 2018.

B) Street Sweeper

- 1) two quotes for financing

Mrs. O’Leary expressed concern about the fact that the 2018 budget incorporated deficit spending.

ON MOTION OF MR. BATDORF, SECOND OF MRS. HOOVER, A MAJORITY VOTE TO LEASE THE STREET SWEEPER WITH A 5 YEAR TERM WITH CUSTOMERS BANK AT AN INTEREST RATE OF 3.5%. ROLL CALL: MRS. HOOVER – YES; MR. GOTTSCHALL – NO; MR. MILLER – NO; MR. BATDORF – YES; MRS. O’LEARY – YES.

C) Mariner II Pipeline Grant

Ms. Johnston informed the Board that a fine for the Mariner II Pipeline construction has been turned into a grant program. Cumru Township is eligible to apply since the pipeline is going through the Township. The grant program is for promoting water quality, including the provision of public water.

Public water to the Township campus has been an idea discussed on and off for 30 years. The Township has difficulty maintaining the several on lot water systems on the campus under current regulations and regulations will become more stringent over the next year.

Western Berks Water Authority has authorized \$3,500 in engineering to apply for the extension of public water to the Township campus. The connection would be through a Shillington Municipal Authority pipe in Reed St., which is scheduled for reconstruction in 2019, and the Township would be a Shillington customer. If a grant is received for the water main extension, Shillington is willing to be more flexible with additional connections, such as upon sale of a property. Mr. Setley stated that such ordinances do not have to be Township wide.

In order to complete the grant application, the concurrence of the Board is needed. The Township would also like to apply for four rain gardens, in order to reduce the cost of MS4 compliance.

ON MOTION OF MR. MILLER, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE AUTHORIZING TOWNSHIP ADMINISTRATION TO FILE TWO APPLICATIONS FOR THE MARINER II PIPELINE GRANT, ONE FOR THE EXTENSION OF PUBLIC WATER TO THE TOWNSHIP CAMPUS AND THE OTHER FOR FOUR RAIN GARDENS.

Engineer

A) 2017 Road Work Retainage

ON MOTION OF MR. BATDORF, SECOND OF MR. MILLER, A UNANIMOUS VOTE TO PAY THE REMAINING RETAINAGE FOR THE 2017 ROAD WORK TO H&K GROUP IN THE AMOUNT \$28, 508.65.

B) 2018 Road Work Bids

- 1) bid opening 05/10/2018
- 2) budgetary considerations

Ms. Johnston informed the Board that the low bid for 2018 road work was over budget.
ON MOTION OF MR. GOTTSCHALL, SECOND OF MR. MILLER, A UNANIMOUS VOTE TO REJECT THE 2018 ROAD WORK BIDS DUE TO THE BIDS COMING IN OVER BUDGET AND TO AUTHORIZE ADVERTISEMENT OF REVISED BID SPECIFICATIONS AFTER THE REMOVAL OF ANGSTADT LANE FROM THE SCOPE OF WORK.

The Board scheduled a special meeting for 6/1/2018 at 3:30 p.m. to award the revised 2018 road work bid.

Solicitor

CORRESPONDENCE

- A) Act 14 Notice – First Energy transmission line rebuild
- B) Act 14 Notice – Green Hills Corp Center for water service
- C) Downstream notification from Sunoco
- D) Berks West Joint Comprehensive Plan – Comment period ends on 06/06/2018

PAYMENTS OF BILLS

ON MOTION OF MR. GOTTSCHALL, SECOND OF MR. BATDORF, A UNANIMOUS VOTE APPROVING THE PAYMENTS OF BILLS FROM 04/26/2018, 05/04/2018 – ADDITIONAL, 05/04/2018, 05/10/2018, AND 05/15/2018

COMMISSIONERS

A) Executive Session

8:58 p.m. – The Board of Commissioners went into executive session to discuss
1 real estate issue, 1 pending litigation, and 2 labor matters.

9:16 p.m. – The meeting reconvened. Mr. Setley stated that the Board of Commissioners had
discussed 2 labor matters, 1 real estate issue, and 1 pending litigation. All items
remain pending or being referred to Township Staff.

ADJOURNMENT

**ON MOTION OF MR. GOTTSCHALL, SECOND OF MR. BATDORF, A UNANIMOUS
VOTE TO ADJOURN THE MEETING AT 9:17 P.M.**

Respectfully submitted,



Latoya Procopio
Secretary