

**CUMRU TOWNSHIP BOARD OF COMMISSIONERS  
REGULAR MEETING                      AUGUST 20, 2019**

The Regular Meeting of the Cumru Township Board of Commissioners was called to order by President Ruth O'Leary at 7:03 p.m. Other Commissioners in attendance were Sheri Hoover, William B Miller, Michael Thompson, and David J. Batdorf. Also attending were Solicitor Michael A. Setley, Chief of Police Madison Winchester, Fire Chief James A. Beane, Superintendent of Public Works Robert McNichols, Jr., Assistant Superintendent of Public Works Michael Yost, Business Personnel/Administrator Peggy A. Carpenter, Manager Jeanne E. Johnston, Secretary Latoya Procopio, and Joseph P. Rogosky of Great Valley Consultants.

Pledge to the Flag.

Attendance: Barb Dietrich of 22 Hilgert Avenue, Gio Pascal of 2399 Lancaster Pike, James Williamson of 1461 Old Lancaster Pike, and Susan Shelly of the Reading Eagle.

**PUBLIC**

Mrs. O'Leary invited public comment. Atty. Barb Dietrich stated she would address the Board if the other party with involved with her client's concern raises the issue.

**Office of US Congresswoman Chrissy Houlahan**

Ms. Yvonne Foutaine was present on behalf of Congresswoman Chrissy Houlahan. She stated she is from the Reading District office. Congresswoman Chrissy Houlahan serves 700,000 people within district 6. She stated her office can be utilized as a resource for the public. At the Reading office they have Dr. Scott Nelson who works with grants. She encouraged the public to participate in the Veterans History Project. This project helps the actual person, it looks into their background and tries to help to tell their personal story.

Mrs. O'Leary stated she read an article in the paper that said cuts were being made in federal funding regarding roads and infrastructure. She said 3 of the projects that were cut from the funding were in Cumru Township. She questioned if Ms. Foutaine could be of assistance with getting grants for the Fire Station.

**SOUTHERN BERKS REGIONAL EMS**

**A) Monthly Report – July 2019**

Mr. Malcolm Cole informed the Board that calls have been slightly up from last year at this time. Mr. Cole stated they had a profit of \$5,500.00 for the month of July and are \$86,000.00 ahead of their budget plan. The ambulance that Southern Berks was expecting has been delayed further.

## TREASURER

### A) Monthly Report – July 2019

Ms. Johnston addressed the Board of Commissioners. She stated the July host fee from the landfill was received and the landfill has requested a meeting with the Township.

Mrs. Hoover noted that there was a small amount in the equitable sharing fund and a needed purchase of Tasers for the police department. She recommended expensing the balance of the fund.

**ON MOTION OF MRS. HOOVER, SECOND OF MR. MILLER, A UNANIMOUS VOTE AUTHORIZING THE EXPENSE OF THE EQUITABLE SHARING FUND AT \$207.94, INCLUDING ANY INCREMENTAL INTEREST, TO PURCHASE TASERS.**

## TAX COLLECTOR

### A) Monthly Report – July 2019

#### 1) Year 2019 Real Estate

Balance collectable beginning of month - \$227,375.86

Cash collected - \$17,556.27

Balance collectable end of month - \$211,415.65

#### 2) Year 2019 Real Estate Interim

Balance collectable beginning of month - \$2,200.54

Cash collected - \$1,192.27

Balance collectable end of month - \$1,008.27

#### 3) Year 2019 SMP

Balance collectable beginning of month - \$4,050.00

Cash collected - \$330.00

Balance collectable end of the month - \$3,750.00

#### 4) Year 2019 Refuse

Balance collectable beginning of month - \$55,220.00

Cash collected - \$4,316.34

Balance collectable end of the month - \$51,570.00

#### 5) Year 2019 Per Capita

Balance collectable beginning of month - \$56,965.00

Cash collected - \$17,652.50

Balance collectable end of the month - \$37,345.00

## APPROVE MINUTES

**ON MOTION OF MR. BATDORF, SECOND OF MR. MILLER, A MAJORITY VOTE APPROVING THE MINUTES FROM JULY 16, 2019 – REGULAR MEETING AND JULY 30, 2019 – WORKSHOP MEETING.**

**Mr. Thompson abstained from the vote as the 7/16/19 meeting was prior to his appointment.**

## CONSENT AGENDA

### 2017-12 EAST POINTE LOT 8 LAND DEVELOPMENT

(final) Owner: Manz Properties LLC, Ronald T. Manz Jr.; Applicant: Manz Properties LLC, Ronald T. Manz Jr.; Agent: John W. Hoffert, PLS; location: North side of SR 724/Philadelphia Ave. between Ridgeway Road and East Pointe Drive; plan no. D-17-36 (1-13); proposal summary: To construct an office/warehouse building utilizing public water and sewer facilities; preliminary approval 11/6/2017.

#### ACTION:

**REAFFIRMED FINAL APPROVAL OF THE EAST POINTE LOT 8 SUBDIVISION PLAN, SUBJECT TO RESOLUTION OF OUTSTANDING ITEMS IN GREAT VALLEY CONSULTANTS' REVIEW LETTER DATED 10/1/2018, INCLUDING PAYMENT OF ALL FEES.**

### 2370 LANCASTER PIKE –WAIVER OF LAND DEVELOPMENT

#### ACTION:

**GRANTED A WAIVER OF LAND DEVELOPMENT TO THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE FOR AN ACCESSORY STRUCTURE AT 2370 LANCASTER PIKE, AS PROPOSED ON 08/05/2019.**

### 7 HIDDEN POND DRIVE – RELEASE OF TEMPORARY HOLDING TANK ESCROW

#### ACTION:

**AUTHORIZED RELEASE OF THE TEMPORARY HOLDING TANK ESCROW FOR 7 HIDDEN POND DRIVE.**

## END OF CONSENT AGENDA

**ON MOTION OF MR. THOMPSON, SECOND OF MR. BATDORF, A UNANIMOUS VOTE APPROVING THE CONSENT AGENDA.**

## DEPARTMENTS

### Police Department

#### A) Monthly Report – July 2019

Chief Winchester informed the Board there had been a rash of thefts from autos in the area. The perpetrators only enter into unlocked vehicles. Chief Winchester encouraged the audience to be diligent in locking their vehicles. He also stated a speed check compliance was established on the 200 block of Montrose Blvd. The vast majority of the cars are going no more than 10 miles per hour over the posted speed limit; 70% of the cars are in compliance with the posted speed limit.

#### B) Police Vehicle Purchase

- 1) increase allocation from general fund balance to line item 4100-808/010-2 to \$43,000 and authorize expense from capital line item 5019-008/300-1 not to exceed \$43,000

**ON MOTION OF MRS. HOOVER, SECOND OF MR. MILLER, A UNANIMOUS VOTE TO INCREASE THE ALLOCATION FROM THE GENERAL FUND BALANCE TO LINE ITEM 4100-808/010-2 TO \$43,000.00 AND AUTHORIZE THE EXPENSE FROM THE CAPITAL LINE ITEM 5019-008/300-1, NOT TO EXCEED \$43,000.00 FOR A POLICE VEHICLE.**

Fire Department

A) Monthly Report – July 2019

Chief Beane stated it had been a busy month. The last two structure fires were in houses with hoarding conditions. There will be a hoarding seminar held on a county wide level on October 25, 2019. Max Paton from the Hoarders television show will be present, as well as Atty. Michelle Mayfield to speak on the legal aspects. The fire on Governor Drive is still currently under investigation, although hoarding was involved.

B) Evaluation of Station 2

1) quote from Manns Woodward Studio

**ON MOTION OF MR. MILLER, SECOND OF MR. BATDORF, A UNANIMOUS VOTE ACCEPTING THE QUOTE FROM MANN'S WOODWARD STUDIO FOR EVALUATION OF STATION 2.**

C) Fire Station - update

Chief Beane respectfully requested a consensus on a date for when the Township can discuss the status of the Fire Station. The Board of Commissioners agreed on September 5, 2019 at 7:00 p.m. Mrs. O'Leary encouraged the public to come to the meeting to find out what will potentially be occurring with the Fire Station.

D) All Hands Meeting 9/9/19 at 7:00 p.m.

Administration

A) Codes Report- July 2019

Building Permits Issued- 16

Use Permits Issued- 3

Zoning Permits Issued- 8

Notices of Violations- 28

Citations issued- 0

Violations complied - 22

Phone calls from contractors, realtors & public approximately- 211

Permit Inspections Done – 22

Inspections with the Fire Department – 4

Public Works

A) Monthly Report – July 2019

B) Auction Results

**C) Sewer Department Staffing**

Ms. Johnston informed the Board that the public works liaisons agreed with a staff recommendation to hire an additional position for the sewer department. The Consent Order for point of connection 8 will impose numerous requirements and sufficient staffing is needed to fulfill the requirements. Mrs. Hoover asked if the position was budgeted for this year. Ms. Johnston responded that the position was not budgeted, but wages for the sewer department are running under budget and the position might not be filled until the end of the year, depending on the starting date of the successful candidate.

**ON MOTION OF MR. MILLER, SECOND OF MR. BATDORF, A UNANIMOUS VOTE AUTHORIZING TOWNSHIP OFFICIALS TO START THE PROCESS OF HIRING A FIFTH PERSON FOR THE SEWER DEPARTMENT.**

**D) Church Rd. – emergency declaration for repair**

Mr. Rogosky informed the Board that there was a slope failure at 298 Church Road. There will need to be a geotechnical evaluation. There has been a temporary repair done to keep the road passable, but a permanent repair will need to take place. Mr. Setley stated that with this being an emergency project, no formal bidding will need to take place.

**ON MOTION OF MR. MILLER, SECOND OF MR. BATDORF, A UNANIMOUS VOTE APPROVING THE EMERGENCY DECLARATION FOR REPAIR ON CHURCH ROAD.**

Engineer

**A) 2019 Road Work**

- 1) application for payment no. 1
- 2) change order no. 1 for balancing quantities

**ON MOTION OF MRS. HOOVER, SECOND OF MR. MILLER, A UNANIMOUS VOTE APPROVING THE APPLICATION FOR PAYMENT NO. 1 TO CONSTRUCTION MASTER SERVICES IN THE AMOUNT OF \$440,540.13 WITH 5% RETAINAGE.**

**ON MOTION OF MR. MILLER, SECOND OF MR. BATDORF, A UNANIMOUS APPROVING THE CHANGE ORDER NO. 1 FOR BALANCING REDUCTION IN THE AMOUNT \$164,947.80.**

Solicitor

**A) Angelica Interceptor – Consent Order and Agreement**

- 1) adopt resolution

**ON MOTION OF MR. MILLER, SECOND OF MR. BATDORF, A UNANIMOUS VOTE ADOPTING A RESOLUTION APPROVING THE SANITARY SEWER CONSENT ORDER AND AGREEMENT WITH THE PaDEP AND AUTHORIZING APPROPRIATE PARTIES TO EXECUTE THE AGREEMENT AND TO PAY THE PENALTY ASSOCIATED WITH THE CONSENT ORDER.**

**PAYMENTS OF BILLS**

**ON MOTION OF MR. MILLER, SECOND OF MR. BATDORF, A UNANIMOUS VOTE APPROVING THE PAYMENTS OF BILLS FROM 7/12/19, 7/19/19, 7/25/19, 7/26/19 – REPLACEMENT CHECK, 7/31/19 – PLGIT, 8/2/19, 8/9/19, 8/13/19, 8/16/19, 8/19/19 – CONSENT ORDER.**

**CORRESPONDENCE**

- A) Downstream notification for the Titus Station, dated 07/10/2019
- B) PLCB application for Best Western, dated 07/15/2019
- C) South Reading Asphalt – Air quality permit application notice for crusher installation, dated 07/29/2019
- D) Recycle the World, Inc. and Berks County Redevelopment Authority – proof of publication of public notice for comment period until 9/6/19 on proposed public water and sewer lines to Titus Station, dated 08/08/2019
- E) Proof of advertisement for change in 2019 meeting time for Park and Recreation Board – regular meetings 2<sup>nd</sup> Monday of the month at 7:00 p.m.
- F) Letter from Enterprise/TEPPCO pipeline re: right-of-way maintenance beginning 8/19/19

**COMMISSIONERS**

A) Officers

Mr. Batdorf nominated Mr. Miller for the Vice President position on the Board of Commissioners.

**ON MOTION OF MR. BATDORF, SECOND OF MRS. O'LEARY, A UNANIMOUS VOTE TO APPOINT MR. MILLER AS VICE PRESIDENT.**

B) Meeting Schedule

Mr. Miller requested the Board discuss the budget meeting schedule. Mrs. O'Leary stated she was not in favor of an all-day marathon session. Ms. Johnston respectfully requested that the meetings be held in October. The meetings were scheduled as follows: October 9, 2019 at 6:00 p.m. budget meeting, the regularly scheduled meeting October 15, 2019, at 7p.m., October 16, 2019 at 6:00 p.m. budget meeting, and October 29, 2019 at 6:00 p.m. budget meeting.

**ADJOURNMENT**

**ON MOTION OF MR. BATDORF, SECOND OF MR. MILLER, A UNANIMOUS VOTE ADJOURING THE MEETING AT 7:58 P.M.**

Respectfully submitted,



Latoya Procopio  
Township Secretary