

**CUMRU TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING DECEMBER 20, 2016**

The Meeting of the Cumru Township Board of Commissioners was called to order by President Ruth O'Leary at 7:05 p.m. Other Commissioners in attendance were Vice President Edward L. Gottschall, Sheri Hoover, Lorri K. Swan, and Tony J. Sacco. Also attending were Chief of Police Madison Winchester, Fire Chief James A. Beane, Superintendent of Public Works Robert McNichols, Jr., Business/Personnel Administrator Peggy A. Carpenter, Manager Jeanne E. Johnston, and Secretary Latoya Procopio.

Pledge to the Flag.

PUBLIC

Attendance: Tom Stutzman, Richard Remp, James Williamson, Harriet Layton, George Kellenberger, Terry Sinclair and Ted Kreska.

A) Tom Stutzman re: PA SB 535 – Municipal Police Radar

Mr. Tom Stutzman of 678 Church Road was present for discussion. Mr. Stutzman complimented Public Works and the Police Department. He also thanked Ms. Johnston for following through with the blighted property on Church Road.

Mr. Stutzman explained that he is an advocate for municipal police radar, also known as Senate Bill 535. He requested that something be done about the speeding on Church Road until Bill 535 is passed. Chief Winchester stated that there needs to be a place to sit off the road in order to do more targeted enforcement. Mr. Stutzman offered the use of his property to the police department.

Mrs. O'Leary encouraged Mr. Stutzman to write to the local State Representatives. Mr. Sacco stated that the Township does not get a lot of money from a traffic enforcement ticket. The maximum amount received is \$16.00 out of a \$120.00 speeding ticket. The rest of the money goes to the State.

B) Richard Remp re: Sewage Management Program fee

Mr. Richard Remp of 132 Hampshire Road was present for discussion. Mr. Remp expressed his concern for the SMP fee. He questioned if the fee would only cover the inspection and not the regular pumping out of the sewer. He stated that he already pumps every two years and the pumper that he uses is certified to inspect his system and would only charge him \$15.00, not the \$225.00 that the Township is charging.

C) Terry Sinclair re: Sewage Management Program

Mr. Terry Sinclair of 75 Hampshire road was also present for discussion. Mr. Sinclair stated that most of his neighbors maintain their systems, but there are some that never do. Mr. Sinclair questioned how many septic systems were in the Township and would they all be required connect to sewer. Ms. Johnston stated that there are 1,028 systems in the Township. She explained the history of the current Act 537 Plan. Certain areas of the Township with high nitrates in the wells were required to connect to sanitary sewer within either a 5 year period or a 10 year period from the approval date of the Act 537 plan. Some of those areas have been connected, such as Vermont Rd., and some have not, such as Hampshire Rd. and Alpine Dr.

One of the requirements of the PaDEP's approval of the current Act 537 plan was to begin working on a Sewage Management Program, initially focused on the greater Angelica

area. The DEP did not pursue this requirement for about 10 years. In 2012, the DEP notified the Township about this requirement. The Township met with the DEP in 2013 to discuss this requirement and the need for the Township to update the Act 537 plan. The DEP approved a Task Activity Report which lists an overall Sewage Management Program as part of the requirements for an Act 537 plan update. Since the cost of connection to sanitary sewer can be \$15,000+, a Sewage Management Program is a more cost effective alternative.

Mr. Sinclair asked if non-compliant systems will be inspected. Ms. Johnston replied that the goal of the Sewage Management Program is to make sure septic systems are being maintained and to identify compliant v. non-compliant systems.

Mr. Sinclair stated that he tests his water quality yearly. Ms. Johnston noted that this is unusual as most people do not test their well water. Ultimately, a Sewage Management Program is about preserving water quality for all of the property owners who are dependent on wells.

D) Harriet Layton re: speeding on Freemansville Road and Sewage Management Program

Ms. Harriet Layton of 735 Freemansville Road was present for discussion. Ms. Layton stated that the road she resides on is a race course and would like some help slowing people down.

Ms. Layton questioned whether the Sewage Management Program cost was a fee or a tax. Ms. Johnston stated that the SMP is a fee of \$225, broken down into increments over a 3-year term. The inspection is included in the fee and the SMP will have its own designated fund. If you have a septic system, then the SMP will be applied to your property.

E) Ted Kreska re: Sewage Management Program

Mr. Ted Kreska of 1508 Welsh Road was present for discussion. Mr. Kreska stated that he understood this program was mandated by the State, however he questioned if the Township could administer it differently. He would like the people who get their tanks pumped on a regular basis to be able to submit to the Township their documentation proving they are keeping up with the program.

F) George Kellenberger re: Sewage Management Program

Mr. George Kellenberger of 663 Madison Street was also present for discussion. He stated that he believes everyone with a septic system would be in the meeting room that night, if the meeting had been better publicized. Ms. Johnston stated that the SMP has been discussed at regularly scheduled public meetings.

Mr. Kellenberger stated, "The fee will only go up."

Mr. Allen Madeira of Berks Envirotech was present to answer questions pertaining the new Sewage Management Program. He stated that the program and the Act 537 plan update are mandated by the DEP. The Township and Berks Envirotech they have been working on the updated Act 537 plan since 2012 and the updated plan is scheduled to be submitted to DEP by March 31, 2017.

A Sewage Management Program is mandated by law and it contains 3 parts: (1) mandatory 3-year pump out; (2) program of inspection; and (3) program of education. Many municipalities are not administering this program well or at all. Mr. Madeira explained that part of the \$75 annual fee is administration of the program such as notices, record keeping, and inspection reports; the other part is enforcement. At this time, enforcement is only occurring on a complaint basis and, to DEP, that is not good enough. Mr. Madeira stated that, although the

majority of people will comply, there are many pre-existing, non-conforming systems in the Township. Every municipality is being required to implement a Sewage Management Program with their Act 537 Plan. Cumru Township's program is in line with what Muhlenberg Township is implementing.

A citizen questioned if they will be receiving "the best bang for their buck." One resident called the fee a "punitive tax." Mr. Madeira stated that the pumpers are certified by an industry organization, but not by the State, to perform inspections. Ms. Johnston informed the public that a seminar will be held on the Sewage Management Program on Thursday, January 26, 2017, at 5:30pm.

TREASURER

A) Monthly Report

With respect to revenue, Mrs. Carpenter informed the Board that the Township received a windfall transfer tax and Earned Income Tax revenue increased. Revenue has also been higher than expected for building permit and business registration fees.

With respect to expenses, she noted that the Township paid the contractor for the Pinewoods Court project from the sewer fund.

TAX COLLECTOR

A) November 2016 Report

1) Year 2016 Real Estate

Balance collectable beginning of month - \$111,362.42

Cash collected - \$3,132.53

Balance collectable end of month - \$108,514.68

2) Year 2016 Real Estate Interim

Balance collectable beginning of month - \$2,432.19

Cash collected - \$1,140.42

Balance collectable end of month - \$1,282.70

3) Year 2016 Real Refuse

Balance collectable beginning of month - \$22,307.00

Cash collected - \$663.30

Balance collectable end of the month - \$21,704.00

4) Year 2016 Per Capita

Balance collectable beginning of month - \$12,170.00

Cash collected - \$2,102.60

Balance collectable end of the month - \$13,245.00

APPROVE MINUTES

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. HOOVER, A MAJORITY VOTE APPROVING THE MINUTES FROM 10/19/2016 – BUDGET MEETING; 10/24/2016 – BUDGET MEETING; 10/26/2016 – BUDGET MEETING; 11/03/2016 – BUDGET MEETING; 11/15/2016 – REGULAR MEETING; 11/29/2016 – PUBLIC HEARING; 11/29/2016 – WORKSHOP MEETING. ROLL CALL: MR. GOTTSCHALL –

YES; MRS. HOOVER – YES; MRS. SWAN – YES; MR. SACCO – ABSTAIN; MRS. O’LEARY – YES.

CONSENT AGENDA

TAX COLLECTOR

2017 TAX BILLS

ACTION:

AUTHORIZED EXECUTION OF AN AGREEMENT WITH BERKS COUNTY FOR THE PRINTING OF 2017 TAX, REFUSE, AND SEWAGE MANAGEMENT PROGRAM FUND BILLS, AND REIMBURSEMENT TO BERKS COUNTY FOR THE APPROPRIATE PORTION OF THE COST.

2017 BUDGET

ADOPT THE 2017 BUDGET

1) budget advertised 11/30/2016

ACTION:

ADOPTED THE 2017 BUDGET, AS ADVERTISED.

ADOPT THE 2017 REAL ESTATE TAX LEVY

1) 2017 real estate tax levy ordinance advertised 12/9/2016

ACTION:

ADOPTED THE 2017 REAL ESTATE TAX LEVY BY ORDINANCE AS ADVERTISED ON DECEMBER 9, 2016, INCLUDING 4.645 MILS FOR GENERAL PURPOSES, .335 MIL FOR DEBT SERVICE, 1.0 MIL FOR FIRE SERVICES, AND .2 MIL FOR AMBULANCE SERVICE.

No change from 2015 and 2016.

ADOPT THE 2017 REFUSE FEE

ACTION:

ADOPTED A RESOLUTION ESTABLISHING THE 2017 REFUSE COLLECTION FEE SCHEDULE, INCLUDING \$165.00 FOR A DWELLING WITH 2 OR MORE ADULT OCCUPANTS AND \$145.00 FOR A DWELLING WITH A SINGLE ADULT OCCUPANT.

Previous rate schedule, \$155 two adults and \$138 for one adult, was in effect from 2013 through 2016.

ADOPT THE 2017 SEWER RENTAL RATE

ACTION:

ADOPTED A RESOLUTION ESTABLISHING THE 2017 SEWER RENTAL RATE, INCLUDING:

- **DEFINING AN EQUIVALENT DWELLING UNIT FOR BILLING PURPOSES AS 7,500 GALLONS;**
- **ESTABLISHING A \$119.00 MINIMUM CHARGE FOR UP TO 7,500 GALLONS FOR METERED ACCOUNTS;**

- PRORATING THE PER GALLON CHARGE OVER 7,500 GALLONS FOR METERED ACCOUNTS;
- \$166.00 FLAT RATE FOR UNMETERED ACCOUNTS;
- ACCOUNTS THAT HAVE BEEN DETERMINED TO BE MORE THAN ONE EDU WILL BE BILLED THE EDU RATE MULTIPLIED BY THE NUMBER OF EDUs, WITH THE PER GALLON RATE AS APPLICABLE;
- THE NEW RATES WILL BECOME EFFECTIVE FOR THE FIRST BILLING OF 2016.

No change from 2016.

ADOPT THE 2017 SEWAGE MANAGEMENT PROGRAM AND FEE

A) Ordinance

- 1) ordinance advertised in the Reading Eagle on 12/12/2016

ACTION:

ADOPTED AN ORDINANCE ESTABLISHING REGULATIONS FOR THE INSTALLATION, INSPECTION, AND MAINTENANCE OF ON-LOT SEWAGE DISPOSAL SYSTEMS, INCLUDING REGULATIONS GOVERNING MUNICIPAL MANAGEMENT OF ON-LOT SEWAGE DISPOSAL SYSTEMS.

B) Fee Administration

- 1) draft resolution for rate schedule

ACTION:

ADOPTED A RESOLUTION ESTABLISHING THE 2017 SEWER MANAGEMENT PROGRAM FEE AT A FLAT AMOUNT OF \$75.00.

- 2) draft resolution for bank account to establish fund

ACTION:

ADOPTED A RESOLUTION AUTHORIZING THE TREASURER AND OTHER TOWNSHIP OFFICERS TO OPEN A BANK ACCOUNT FOR THE SEWAGE MANAGEMENT PROGRAM (SMP) FUND.

2017 PAYMENTS OF BILLS - GENERAL

ACTION:

AUTHORIZED THE STAFF TO SATISFY THE ORDINARY AND ROUTINE OBLIGATIONS INCURRED BY THE TOWNSHIP IN ORDER TO TAKE ADVANTAGE OF DISCOUNTS AND ALLOWANCES, AND TO AVOID DELINQUENT PENALTIES AND CARRYING CHARGES

INVESTMENTS

ACTION:

AUTHORIZED THE TREASURER TO INVEST FUNDS AS SHE DEEMS APPROPRIATE, IN CONSULTATION WITH THE MANAGER.

PLANS

2011-02 STABON POND PLAZA LAND DEVELOPMENT

EXPIRATION DATE 12/31/2016

(Final) Owner: Stanley and Bonnie Pilat; Applicant: Stanley Pilat; Agent: John W. Hoffert, PLS; location: off of E. Wyomissing Rd.; proposed construction of 48 apartments above existing strip mall; plan no. D-10-03-01; variances obtained for height, density, and reduced parking spaces; preliminary approval granted 10/18/2011

- 1) Memorandum from Manager re: Planning Commission recommended rejection of plan, dated 12/6/16

ACTION:

REJECTED THE STABON POND PLAZA LAND DEVELOPMENT PLAN, FILE NO. 2011-02, FOR FAILURE TO COMPLY WITH DEFICIENCIES AS IDENTIFIED IN GREAT VALLEY CONSULTANTS' REVIEW LETTER DATED 9/8/2011.

2015-05 JOHN PAUL II SCHOOL ADDITION – escrow release no. 2

location: off Welsh Rd.; proposal summary: expansion of facility and reconfiguration of driveway

- a) Letter from Great Valley Consultants re: recommendation for escrow release no. 2, dated 12/5/2016

ACTION:

AUTHORIZED ESCROW RELEASE NO. 2 FOR THE JOHN PAUL II SCHOOL ADDITION IN THE AMOUNT OF \$76,587.50.

2014-06 MAJESTIC ACRES 4 SUBDIVISION EXPIRATION DATE 12/31/2016

(preliminary/final) Owner:; Agent: John W. Hoffert, PLS; location: off Gouglerstown Rd. at Cumru/Brecknock line; plan no. D-14-09-01; proposal summary: subdivision for 1 single family home

- a) Letter from Hoffert Surveyors re: offer of extension of time, dated 12/5/2016
- b) Memorandum from Manager re: Planning Commission recommended accepting extension of time, dated 12/6/16

ACTION:

ACCEPTED AN EXTENSION OF TIME TO 12/31/2017 FOR THE MAJESTIC ACRES 4 SUBDIVISION PLAN.

2016-02 ULSHAFFER SUBDIVISION EXPIRATION DATE 02/05/2017

(preliminary/final) Owner: Archie and Verna Ulshafer; Agent: John W. Hoffert, PLS; location: east side of Wyomissing Road, approximately 800' south of the intersection with Vermont Road.; plan no. 4022-179; proposal summary: to annex an 8,859 ft² parcel of land from one separately deeded parcel to an adjacent separately deeded parcel, both owned by the applicant.

- a) Letter from Great Valley Consultants re: plan review, dated 12/02/2016
- b) Memorandum from Manager re: Planning Commission recommended conditional final approval, dated 12/6/16

ACTION:

GRANTED PRELIMINARY/FINAL APPROVAL OF THE ULSHAFFER SUBDIVISION, CONDITIONED UPON THE FOLLOWING:

- 1) preparation of a shared driveway maintenance agreement by counsel for the developer and approval of the agreement by the Solicitor;
- 2) seals and signatures on the drawing;
- 3) resolution of any other outstanding comments from Great Valley Consultants' review letter dated 12/2/2016;
- 4) payment of fees, except that it is authorized to assess fee in lieu of open space at the time that a building permit may be submitted for the residue lot.

2016-06 KRAVETS ANNEXATION/SUBDIVISION

EXPIRATION DATE 03/05/2017

(preliminary/final) Owner: Victor Kravets; Agent: Michael C. DiPaolo; location: Summit and Liggett; proposal summary: realignment of lot lines – no net increase in lots

- a) Letter from Great Valley Consultants re: plan review, dated 11/29/2016
- b) Memoranda from Manager re: Planning Commission recommended waivers and conditional final approval, dated 12/6/16

ACTION:

GRANTED WAIVERS TO THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE FOR THE KRAVETS ANNEXATION/SUBDIVISION PLAN, CONDITIONED UPON THE FOLLOWING:

- 1) Relief from the requirement for an environmental impact assessment, section 405;
- 2) Relief from the requirement for a community facilities impact assessment, section 406;
- 3) Relief from the requirement for a utilities impact assessment, section 408;
- 4) Relief from the requirement for curb on Liggett Ave., since none currently exists along that street;
- 5) Relief from the requirement for sidewalk, since none exists along Liggett Ave. or on Summit Ave. north of Gregg St.

ACTION:

GRANTED PRELIMINARY/FINAL APPROVAL OF THE KRAVETS ANNEXATION/SUBDIVISION PLAN, CONDITIONED UPON THE FOLLOWING:

- 1) Installation of property pins for the annexed portion;
- 2) seals and signatures on the drawing;
- 3) resolution of any outstanding comments from Great Valley Consultants' review letter dated 11/29/2016;
- 4) payment of fees.

Administration

A) Holding Tank Agreement – 2431 Morgantown Road

ACTION:

AUTHORIZED EXECUTION OF AN AGREEMENT WITH LAWRENCE AND DIANE SOLOMON FOR A HOLDING TANK ON THE PROPERTY LOCATED AT 2431 MORGANTOWN ROAD, CUMRU TOWNSHIP, CONDITIONED UPON RECEIPT OF THE REQUIRED ESCROW.

B) Old Wales/Metropolitan – escrow release

- 1) Letter from Atty. Paul Bauer re: letter of credit for improvements not constructed, dated 11/15/2016

ACTION:

AUTHORIZED RELEASE OF A LETTER OF CREDIT FOR METROPOLITAN DEVELOPMENT, FORMERLY OLD WALES LP, IN THE AMOUNT OF \$75,000.00, CONDITIONED UPON REVIEW AND APPROVAL BY THE SOLICITOR.

C) Group Three Properties/East Pointe – escrow release

- 1) Letter from Atty. Charles Shurr, Jr., re: letter of credit for improvements not constructed, Dated 11/30/2016

ACTION:

AUTHORIZED RELEASE OF A LETTER OF CREDIT FOR EAST POINTE LLC, FORMERLY GROUP THREE PROPERTIES, IN THE AMOUNT OF \$150,000.00, CONDITIONED UPON REVIEW AND APPROVAL BY THE SOLICITOR.

Public Works

A) Pine Woods Court Sewer Main Replacement – application for payment no. 2

- 1) Letter from BCM Engineers re: recommendation for payment no. 2, dated 12/14/2016

ACTION:

AUTHORIZED PAYMENT NO. 2 IN THE AMOUNT OF \$24,050.00 TO BARRASSO CONSTRUCTION FOR THE PINE WOODS COURT SEWER MAIN REPLACEMENT.

END OF CONSENT AGENDA

ON MOTION OF MR. SACCO, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE APPROVING THE CONSENT AGENDA.

DEPARTMENTS

Police Department

A) Monthly Report – November 2016

- 1) press release re: Valero robbery 11/30/2016

Chief Winchester informed the Board that there has been a rash of shed thefts in the 100 block of Montrose Blvd. in the last 48 hours. He encouraged citizens to call if they see anything suspicious. Chief Winchester stated that \$28,000.00 was stolen in a case of Facebook fraud.

B) Berks County FOP Officer of the Year – Det. Chris Lis

Chief Winchester announced to the Board that Det. Chris Lis was named Officer of the Year. Det. Lis excels in computer crimes and frauds. The Chief stated that the Berks County FOP also recognized other officers from within the Township.

C) Child Safety Seats

- 1) AAA provided child seats for police department at an approximate value of \$600

Chief Winchester informed the Board that Officer Kelly was scheduled to perform child safety checks on car seats free of charge on 12/17/2016. However, a winter storm the event prevented attendance. Events will be scheduled in the future.

D) Donation from Lincoln Park Fire Co.

Chief Winchester indicated that he would discuss how to apply this donation with the Commissioner liaisons.

E) Civil Service Testing 1/28/2017

1) testing advertised 12/13/2016

Chief Winchester informed the Board that Civil Service testing had been advertised for January 28, 2017, at 9 am. He hopes to hold a second session at 1pm depending on the number of applicants. The application deadline is end of business day, January 13, 2017.

Fire Department

A) Monthly Report – November 2016

Chief Beane reported no losses occurred in November and that employment is playing a factor in the reduction of the number of volunteer firefighters.

B) Command Vehicle Replacement

1) Memorandum from Manager re: recommendation to order vehicle, dated 12/16/2016
ON MOTION OF MS. SWAN, SECOND OF MRS. GOTTSCHALL, A UNANIMOUS VOTE AUTHORIZING TOWNSHIP STAFF TO ORDER THE COMMAND VEHICLE REPLACEMENT NOT TO EXCEED THE BUDGETED AMOUNT OF \$45,000.00.

C) Captain Alexander Hallman – resignation

Chief Beane stated that he regretfully accepted Capitan Hallman's resignation and he will be given a plaque in his honor at the next Board meeting.

D) 2016 Santa Run

Chief Beane explained that the Santa Run went well. However, since the Township is so large Santa was unable to hit every road in the Township.

Administration

A) Stabon Pond – proposed Letter of Map Revision to flood maps

1) public notice advertised 11/22/2016

2) Letters to affected property owners sent 11/22/2016

Ms. Johnston informed the Board that even though the Stabon Pound Plan was rejected, there is another intended plan for the Stabon Pond property. Mr. Pilat would like to build an additional building on the property and he is going through the appropriate process to better define the floodplain.

Recreation Department

A) Breakfast with Santa

1) event held 12/10/2016 with 55 participants

Public Works

A) Winter Storm 12/17/2016

Mr. McNichols informed the Board that the storm on 12/17/2016 required two rounds of salting.

B) Leaf Picking 2016

- 1) 391 tons collected

C) Surplus Property Auction 12/14/2016

- 1) auction advertised 11/22/2016

Mr. McNichols reported to the Board that the Township anticipated receiving approximately \$26,000.00 from the auction that was held on 12/14/2016.

D) Streetlights – Township owned, energized by Met Ed

- 1) proposed agreement for LED conversion

Mr. McNichols informed the Board that streetlights in Flying Hills, which the Township owns, are being replaced as needed with LED fixtures. Met. Ed has approved the specific fixtures and requires an agreement to be signed in order to lower the tariff for these lights. Until the agreement is signed, the Township will be billed at the non-LED tariff.

The Board inquired about the amount of the decrease. Ms. Johnston reminded the Board of the rate increases before the PUC. The specific amounts are supposed to be determined by the PUC in January 2017. The Board directed that signing the agreement should wait until the PUC's ruling.

E) Streetlights – PPL make ready work

- 1) application for payment no. 1

ON MOTION OF MRS. HOOVER, SECOND OF MRS. SWAN, A UNANIMOUS VOTE AUTHORIZING THE PAYMENT FOR 30% OF THE MAKE READY WORK TO PAGODA, CONDITION UPON THE CORRECT DOCUMENTATION RECEIVED.

Engineer

A) 2017 Road Work

Mr. Rogosky informed the Board that comments were received from DEP pertaining to the Montrose Blvd. project; the Township resubmitted the plans to address the comments. Other field work pertaining to the 2017 road projects has begun.

Solicitor

A) Poplar Neck Road – revised ordinance

- 1) Ordinance advertised 12/5/2016

ON MOTION OF MRS. SWAN, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE TO ENACT THE ORDINANCE, AS ADVERTISED, CLOSING A PORTION OF EXISTING POPLAR NECK ROAD TO PUBLIC TRAFFIC AND DEDICATING AN EXISTING PRIVATE ROAD AS A PUBLIC ROAD TO BE A PART OF POPLAR NECK ROAD.

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE AUTHORIZING THE OFFICERS OF THE TOWNSHIP TO EXECUTE, ON BEHALF OF THE TOWNSHIP, A CERTAIN LICENSE, MAINTENANCE, HOLD HARMLESS, DEFENSE AND INDEMNITY AGREEMENT BY AND BETWEEN THE TOWNSHIP AND WESTERN BERKS LANDFILL ACQUISITION COMPANY PERMITTING THE LANDFILL COMPANY CERTAIN TEMPORARY, LIMITED USE OF THE CLOSED PORTION OF POPLAR NECK ROAD, CONDITIONED UPON THE TERMS THEREOF AND THE DELIVERY OF A CERTIFICATE OF INSURANCE NAMING THE TOWNSHIP AS AN INSURED.

B) Proposed Liquor License Transfer for Gino's Grill

1) request to schedule public hearing prior to meeting on 1/17/2017

The Board agreed that a hearing will be held on 1/17/2017 at 6:45 pm, to consider the transfer a liquor license.

CORRESPONDENCE

- A) 2015 audit report for Magisterial District Court 23-2-04
- B) Letter from Kraft Engineering re: Act 14 notice for GP-5 and GP-8 permits for relocation of a sewer line to accommodate PennDOT's reconstruction of a bridge over the Wyomissing Creek, dated 11/23/2016
- C) Letter from Atty. Scott Painter re: Morganti v. Berks County Board of Assessment Appeals, dated 11/23/2016
- D) Letter from Atty. Carl Engleman re: Ingram v. Berks County Board of Assessment Appeals, dated 11/17/2016
- E) Zoning Hearing Board notice for 12/13/2016

PAYMENTS OF BILLS

ON MOTION OF MR. GOTTSCHALL, SECOND OF MR. SACCO, A MAJORITY VOTE APPROVING THE PAYMENT OF BILLS FOR 11/17/2016, 11/30/2016, 12/01/2016, 12/01/2016-IT, 12/06/2016, 12/09/2016, 12/09/2016-ADDITIONAL, 12/15/2016, AND 12/20/2016. ROLL CALL: MR. GOTTSCHALL – YES; MRS. HOOVER – ABSTAIN; MRS. SWAN – YES; MR. SACCO – YES; MRS. O'LEARY – YES.

COMMISSIONERS

A) Reminders:

- 1) Township offices closed for Holidays as follows:
 - Friday, December 23, 2016, after 12:00 p.m.
 - Monday, December 26, 2016, all day
 - Friday, December 30, 2016, after 12:00 p.m.
 - Monday, January 2, 2017, all day
- 2) Board of Commissioners regular meeting Tuesday, January 17, 2017, at 7:00 p.m. (Townships of the 1st class do not organize on odd-numbered years)
- 3) Planning Commission on Monday, January 9, 2017, at 6:00 p.m.

- 4) Park and Recreation Board meeting for January 9, 2017, may be rescheduled due to conflict with Planning Commission meeting
- 5) Municipal Authority Meeting on Thursday, January 12, 2017, at 8:00 a.m.

B) Vacancies/Expirations of terms

- 1) Municipal Authority – 1 expiration, 1 vacancy with no candidates
- 2) Zoning Hearing Board – 1 expiration, 1 alternate vacancy with 2 candidates
- 3) Park and Recreation Board – 2 expirations

ON MOTION OF MRS. SWAN, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE TO REAPPOINT GENE WALSH TO THE ZONING HEARING BOARD, VERONICA JOHNSTON AND JOHN WARREN TO THE PARK AND RECREATION BOARD, AND TOM BELLAIRS TO THE MUNICIPAL AUTHORITY.

C) Executive Session

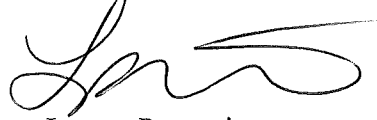
8:45 p.m. – The Board of Commissioners went into executive session to discuss 2 personnel issues and 2 litigation matters.

9:05 p.m. – The Board stated that they discussed 2 personnel issues and 2 litigation matters.

ADJOURNMENT

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE TO ADJOURN THE MEETING AT 9:06 P.M.

Respectfully submitted,



Latoya Procopio
Secretary