

CONSENT AGENDA

Administration

A) Records Management

- 1) draft resolution

ACTION:

ADOPTED A RESOLUTION FOR DISPOSAL OF RECORDS IN ACCORDANCE WITH THE MUNICIPAL RECORDS RETENTION MANUAL, AS SPECIFIED BY THE TOWNSHIP SECRETARY.

B) Mifflin Community Library - representative

- 1) Letter from MCL re: recommendation to appoint Carey Babczak, dated 1/31/15

ACTION:

APPROVED KAREY BABCZAK AS A REPRESENTATIVE TO THE MIFFLIN COMMUNITY LIBRARY BOARD OF DIRECTORS FROM CUMRU TOWNSHIP.

Public Works

A) 2015 Capital Purchases

ITEM	BUDGET	FUND
CHIPPER	\$60,000	REFUSE
LEAF VACUUMS WITH BOXES	\$52,000	REFUSE

ACTION:

AUTHORIZED MANAGEMENT STAFF TO ORDER A CHIPPER AND 2 LEAF VACUUM MACHINES WITH BOXES, AS BUDGETED, TO BE REIMBURSED THROUGH A RECYCLING GRANT.

B) 2014 TV and Grouting – applications for payment

- 1) Letters from Cardno BCM Engineers re: applications for payment no. 1 and 2, dated 2/13/15 and 2/24/15

ACTION:

AUTHORIZED PAYMENTS TO SEWER SPECIALTY SERVICES IN ACCORDANCE WITH APPLICATIONS FOR PAYMENT NO. 1 AND 2 (FINAL).

C) Poplar Neck Bridge over Norfolk Southern Railroad – authorize specifications & bids

ACTION:

AUTHORIZED STV ENGINEERING TO PREPARE AND ADVERTISE BIDS FOR REPAIR OF THE POPLAR NECK BRIDGE OVER NORFOLK SOUTHERN, AS REQUIRED BY PennDOT.

END OF CONSENT AGENDA

ON MOTION OF MRS. SWAN, SECOND OF RUTH O’LEARY, A UNANIMOUS VOTE APPROVING THE CONSENT AGENDA.

DEPARTMENTS

Recreation Department

A) Monthly Report

Mr. Gausch reported that the Bunny Breakfast and Egg Hunt were scheduled on 3/23/15.

B) Pennwyn Playground – grant from Center for Watershed Protection

Ms. Johnston informed the Board that, in the fall of 2014, the Township authorized the Center for Watershed Protection to feature Pennwyn Playground in a training workshop. The site was deemed to be well-suited for installation of storm water best management practices. The Center then awarded a grant up to \$20,000 for such installations. The goals of the grant are to reduce impervious surface, create rain gardens, and to redirect runoff, in order to reduce sediment from storm water for the Wyomissing Creek in compliance with the MS4 program.

C) Gouglersville Playground – grant application to PA American

Mr. Gausch informed the Board that the Gouglersville Fire Company had authorized the Wyomissing Creek Watershed Coalition, of which Cumru is a member, to submit the grant application to PA American for the fire company playground. Part of the grant application, if approved, would involve in-kind services by the Township to install a rain garden. Because two fire company members with construction experience need community service hours, it is possible that the Township's participation will be significantly reduced.

The Board concurred with accepting the Pennwyn Playground grant and authorizing application for the Gouglersville Playground grant.

D) Playground 2015

1) advertisement for Playground Leader positions

E) Montrose Playground – MAYBA request to place shed

Mr. Gausch informed the Board that MAYBA desired to place a small equipment shed in a corner of Montrose Manor Playground. The Park and Recreation Board generally concurred with the request, conditioned upon an agreement being developed by the Solicitor and reimbursement by MAYBA of any legal costs. MAYBA recently made a commitment to pay legal costs associated with such an agreement. Mr. Setley described the appropriate agreement as an irrevocable license agreement. MAYBA would have to provide a certificate of insurance naming the Township as an additional insured. Mrs. Hoover stated that the base should be stone, not concrete.

Police Department

A) Police Department Monthly Report – February 2015

Offenses reported – 20

Offenses cleared – 14

Criminal arrests – 20

Traffic arrests – 48

Stolen property value – \$585.00

Recovered property value – \$1,022.00

Revenue received - \$4,126.23

B) Rumba Martini Lounge – shots fired 3/8/15

Chief Habecker stated that no victim was identified in this incident. He informed the Board about several incidents that have occurred at this location.

Fire Department

A) Fire Department Monthly Report-February 2015

Total Incidents-61

Fires-12

Rescue and EMS-16

Hazardous Condition (No Fire)-4

Service Call-4

Good Intent Call-11

False Alarm-15

Total Estimated Losses- \$37,000

Volunteer Staffing 38 (no change)

B) 2014 SAFER Grant and Recruitment/Retention Grant - submitted

C) Selling of two vehicles – sealed bids due 3/23/15

Note: if reserve not met, resolution authorizes use of Fire Line

1) 1993 E-One Rescue (R42)

2) 1999 Ford F550 Brush Truck (B42)

D) Rescue Engine Purchase

Chief Brady informed the Board that the final inspection for construction of the new rescue engine, which will replace the two vehicles being sold, would take place on 4/13/15. The new rescue engine was also going to be featured at a national fire conference on 4/18/15 as it is an example of the recent trend in multi-function fire apparatus.

Public Works

A) Fuel Dispensing and Pump System Bids

1) memorandum from Assistant Public Works Superintendent re: recommendation to reject bids, dated 3/13/2015

2) bid tabulation - \$47,000 budgeted

BIDDER	AMOUNT	OPTIONS	TOTAL
B&F PETROLEUM	\$111,450.00	\$3,500.00	\$114,950.00
HAFER PETROLEUM	\$115,000.00	N/A	\$115,000.00

ON MOTION OF MRS. SWAN, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE REJECTING THE BIDS FOR A FUEL DISPENSING AND PUMP SYSTEM.

B) Road Conditions – effects of winter 2014-2015

Mr. McNichols informed the Board that significant frost heave had been observed. Numerous pot holes were being addressed with cold patch. Hot patch was not yet available.

C) SR 724 Bridge over Angelica Creek - sidewalk

Ms. Johnston informed the Board that if the Township desires sidewalk on the SR 724 bridge over the Angelica Creek, the Township would have to maintain it. Mr. McNichols pointed out that there is nowhere in the area to pull over for maintenance. Ms. Johnston noted that the sidewalk would actually be within the municipal boundaries of Kenhorst Borough. The Board concurred that the question of sidewalk on the SR 724 bridge should be deferred to Kenhorst Borough, as the sidewalk would be in that municipality. Cumru would not participate in maintenance, if it is installed.

D) PennDOT Mowing Contract 2015-2017

1) spreadsheet from Public Works Superintendent re: cost analysis

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. SWAN, A UNANIMOUS VOTE ADOPTING A RESOLUTION AUTHORIZING EXECUTION OF THE PENNDOT MOWING CONTRACT 2015-2017.

E) Water System – east campus

Mr. Beane reported that freezing of a water line occurred on the east side of the campus, just as it had occurred on the west side of the campus.

Engineer

A) Gouglersville Road phase 1 (2013) – application for payment no. 5 (final); \$41,307.60

1) Letter from Great Valley Consultants re: maintenance bond provided – recommend release of retainage, dated 1/26/2015

ON MOTION OF MRS. O’LEARY, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE APPROVING APPLICATION FOR PAYMENT NO. 5 (FINAL) BY BURKHOLDER PAVING FOR THE GOUGLERSVILLE ROAD PHASE 1 PROJECT, IN THE MOUNT OF \$41,307.60.

Solicitor

A) PPL Streetlights – update

Mr. Setley informed the Board that he had obtained a quote from Entech Engineering in the amount of \$14,000 to develop specifications for the Township portion of the PPL make ready work. He believed that one item in the quote could be removed and would reduce the price.

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE ACCEPTING THE ENTECH ENGINEERING PROPOSAL, SUBJECT TO PRICE ADJUSTMENTS TO BE REVIEWED BY THE SOLICITOR AND MANAGER.

CORRESPONDENCE

- A) Notice: public meeting on Angelica Park master plan, 3/20/15, 2-4 p.m., at the environmental center at Angelica Park (former boat house)
- B) Letter to City of Reading Council re: Reading shooting range, dated 3/16/2015
- C) Letter to Carol Mastellis re: sewer rate 2015, dated 3/17/15

PAYMENTS OF BILLS

ON MOTION OF MRS. O'LEARY, SECOND OF MRS. SWAN, A UNANIMOUS VOTE AUTHORIZING PAYMENTS OF BILLS DATED 2/18/15, 2/20/15, 2/27/15, 3/6/15, AND 3/13/15.

COMMISSIONERS

A) Executive Session

8:10 p.m. – The Board of Commissioners went into executive session to discuss 2 labor issues, 2 personnel issues, and a legal issue.

9:25 p.m. – Mr. Sacco stated that the Board of Commissioners discussed 1 personnel issue, 2 labor issues, and 2 legal issues.


B) Reminder: workshop meeting 3/13/15 at 7:00 p.m.

- fire service long term planning
- insurance renewal 2015-2016

ADJOURNMENT

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. SWAN, A UNANIMOUS VOTE TO ADJOURN THE MEETING AT 9:26 P.M.

Respectfully submitted,


Jeanne E. Johnston
Manager/Secretary