

**CUMRU TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING JULY 15, 2014**

The Regular Meeting of the Cumru Township Board of Commissioners was called to order by President Tony J. Sacco at 7:03 p.m. Other Commissioners in attendance were Vice President Edward L. Gottschall, Treasurer Ruth O'Leary, Sheri Hoover, and Lorri K. Swan. Also attending were Solicitor Michael A. Setley, Director of Public Safety/Chief of Police Jed Habecker, Fire Chief Scott R. Brady, Superintendent of Public Works Robert McNichols, Jr., Assistant Superintendent James A. Beane, Business/Personnel Administrator Peggy A. Carpenter, Recreation Director Samson Gausch, Manager/Secretary Jeanne E. Johnston, and Joseph P. Rogosky of Great Valley Consultants.

Pledge to the Flag.

PUBLIC

A) PennDOT Construction of SR 724 Bridge over Angelica Creek

Susie Whary of 552 Kurtz Mill Rd. in Brecknock Township asked if the detour for the bridge construction on SR 724 at Sunoco would be Mt. View Rd. Mr. McNichols responded that the official detour would be on State roads, not a Township road. The bridge would remain one lane through going west bound. East bound traffic would be detoured at the bridge. There is a weight restriction on the High Blvd. bridge. Mt. View Rd. may see an increase in traffic by local residents. The Township is looking at changes in the speed limits for roads in the area.

B) Mifflin Community Library

Gail Porrazzo of the Mifflin Community Library presented a Community Impact Plan.

C) Recreation Building Rental

George Negron of 917 Bedford Ave. informed the Board that he had received a letter from the Manager about forfeit of a security deposit due to alcohol use at the Warren Recreation Center. He stated that his invitations included the alcohol restriction, but people who came from out of state and out of the country brought alcohol. Mr. Negron stated he did not willfully violate the ordinance. His party had over 100 people, including older folks and police officers. The Board referred the matter to the Park and Recreation Liaisons to advise administration.

Attendance: Susie Whary; Madelyn Johnston; Kyle Dierolf of Flying Hills Co.; Gail Porrazzo of the Mifflin Community Library.

TREASURER

A) Monthly Report

Mrs. O'Leary gave the monthly report on line item activity. She noted that there was an increase in fee revenue as a result of both an increase in building permits and the use of the fee schedule adopted in August 2013.
sweeper debris.

B) Six Month Comparison 2013 v. 2014

Mrs. O'Leary informed the Board and public that general fund real estate revenue was up by 1.38% over the first 6 months of 2013. Sewer fund revenue was down for the same period because the bills were due on June 24 and June 30 in 2013 and 2014, respectively. The fire fund expenses were lower in the first 6 months of 2014 because transfers to savings will be done in July. The refuse fund expenses were higher in 2013 due to an equipment purchase which will be reimbursed with the recycling grant recently awarded.

TAX COLLECTOR

A) June 2014 Report

- 1) Year 2013 Real Estate Interim
 - Balance collectable - \$22.34
 - Cash collected - \$0
- 2) Year 2014 Real Estate
 - Balance collectable - \$204,690.26
 - Cash collected - \$359,032.69
- 3) Year 2014 Real Estate Interim
 - Balance collectable - \$967.30
 - Cash collected - \$6,870.05
- 4) Year 2014 Real Estate Exceptions
 - Balance collectable - \$0
 - Cash collected - \$123.01
- 5) Year 2014 Refuse
 - Balance collectable - \$36,724.00
 - Cash collected - \$58,734.90

APPROVE MINUTES

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. O'LEARY, A MAJORITY VOTE TO APPROVE THE MINUTES OF JUNE 17, 2014. MRS. HOOVER – ABSTAIN; MRS. O'LEARY – YES; MR. GOTTSCHALL – YES; MRS. SWAN – ABSTAIN; MR. SACCO – YES.

Mrs. Hoover and Mrs. Swan abstained due to their absence on 6/17/14.

CONSENT AGENDA

PLANS

2014-04 SHEERLUND FOREST SUBDIVISION

EXPIRATION DATE 10/05/2014

(preliminary) Owner: ; Agent: John W. Hoffert, PLS; location: Sheerlund Rd. and High Blvd.; proposal summary: subdivide 2 pre-existing homes; plan no. D-14-26-1

- a.) Letter from Great Valley Consultants re: plan review, dated 6/30/2014
- b.) Letter from John W. Hoffert, PLS, re: waiver requests, dated 7/3/2014

ACTION:

GRANTED WAIVERS FOR THE SHEERLUND FOREST SUBDIVISION PLAN AS STATED IN A LETTER FROM JOHN W. HOFFERT, PLS, DATED 7/3/2014, AND RECOMMENDED BY THE PLANNING COMMISSION INCLUDING:

- **TO ALLOW A PLAN SCALE OF 1"=200'**
- **TO GRANT RELIEF FROM THE REQUIREMENTS FOR IMPACT ASSESSMENTS SINCE THE STRUCTURES ARE PRE-EXISTING AND NO CONSTRUCTION IS PROPOSED;**
- **TO GRANT RELIEF FROM CURB AND SIDE WALK REQUIREMENTS SINCE THE STRUCTURES ARE PRE-EXISTING AND NO CONSTRUCTION IS PROPOSED;**
- **TO GRANT RELIEF FROM IMPACT FEES SINCE THE STRUCTURES ARE PRE-EXISTING AND NO CONSTRUCTION IS PROPOSED.**

ACTION:

GRANTED PRELIMINARY APPROVAL TO THE SHEERLUND FOREST SUBDIVISION PLAN CONDITIONED UPON RESOLUTION OF ANY OUTSTANDING COMMENTS IN THE LETTER FROM GREAT VALLEY CONSULTANTS DATED 6/30/2014, AS RECOMMENDED BY THE PLANNING COMMISSION.

DEPARTMENTS

Public Works

A) Sanitary Sewer TV and Grouting – authorize bids

ACTION:

AUTHORIZED THE ADVERTISEMENT OF BIDS FOR 2014 SANITARY SEWER TV AND GROUTING, AS BUDGETED AND RECOMMENDED BY THE MUNICIPAL AUTHORITY.

B) 2013 Road Work – application for payment no. 4

ACTION:

AUTHORIZED PAYMENT NO. 4 IN THE AMOUNT OF \$11,929.50 TO BURKHOLDER PAVING FOR THE 2013 ROAD PROJECT, GOUGLERSVILLE ROAD PHASE 1.

END OF CONSENT AGENDA

ON MOTION OF MRS. SWAN, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE APPROVING THE CONSENT AGENDA.

DEPARTMENTS

Recreation Department

A) Monthly Report

Mr. Gausch reported that approximately 140 children were registered for Summer Playground. Last year, 164 children were registered. Athletic leagues and dance classes were ongoing.

Police Department

A) Police Department Monthly Report – May 2014

Offenses reported – 49
Offenses cleared – 16
Criminal arrests – 16
Traffic arrests – 58
Stolen property value – \$8,443.00
Recovered property value – \$1,941.00
Revenue received - \$4,124.94

B) Police Department Monthly Report – June 2014

Offenses reported – 60
Offenses cleared – 32
Criminal arrests – 27
Traffic arrests – 28
Stolen property value – \$48,672.00
Recovered property value – \$26,812.00
Revenue received - \$31,439.52

Chief Habecker informed the Board of burglaries, attempted burglaries, and thefts during the past month. There was no pattern to the thefts.

Chief Habecker also informed the Board that the COPS hiring grant was submitted.

Fire Department

A) **Fire Apparatus Sale – authorize advertisement and broker agreement**

- 1) draft resolution
- 2) draft advertisement
- 3) non-exclusive broker agreement

Chief Brady informed the Board gave a summary of the proposed resolution:

- The Township would advertise the unit for sale.
- If the Township does not get the estimated fair market value of \$130,000.00, then the Township would sell the unit via a broker.
- If the broker successfully sells the unit for at least \$130,000.00, then the Township would pay the broker a fee of 7%.

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. O’LEARY, A UNANIMOUS VOTE ADOPTING THE RESOLUTION AS PRESENTED AND AUTHORIZING ADVERTISEMENT OF THE 1994 PIERCE FIRE APPARATUS FOR SALE.

Chief Brady stated that bids to award the purchase of a combination unit would be considered at the 7/29/14 meeting. He reminded the Board that it is the intention to sell a second unit next year, thereby reducing the fleet.

B) Fire Department Monthly Report Summary – June 2014

Total Incidents-43
Fires-4
Rescue and EMS-5
Hazardous Condition (No Fire)-1
Good Intent Call-11
False Alarm-11
Special Incident-1
Total Estimated Losses- \$0

Administration

A) **Policy on Sewer Credit Requests**

1) draft policy recommended by Municipal Authority

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. O’LEARY, A UNANIMOUS VOTE TO ADOPT THE POLICY ON SEWER CREDIT AS PRESENTED.

B) Disposition of Former Police Cars

The Board deferred this matter until the 7/29/14 meeting.

Public Works

A) **Buildings and Grounds custodian position – recommendation for hire**

ON MOTION OF MRS. SWAN, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE TO ACCEPT THE RECOMMENDATION OF ADMINISTRATION TO HIRE MICHAEL ESCHABACH AS THE CUSTODIAN.

B) **Sanitary Sewer Joint Interceptor with Kenhorst – flow study**

1) quote from Cardno BCM Engineers, dated 6/5/2014

ON MOTION OF MRS. SWAN, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE APPROVING THE QUOTE FROM CARDNO BCM ENGINEERS FOR PHASE 1 OF THE FLOW STUDY, CONDITIONED UPON EQUAL PARTICIPATION BY KENHORST BOROUGH.

Engineer

A) **2014 Road Work**

1) bids advertised 7/3/2014 and 7/8/2014 for opening 7/15/2014

Mr. Rogosky informed the Board that the pre-bid meeting was today. The bid opening would be on 7/24/14, with an intent to award the bid at the 7/29/14 meeting.

Solicitor

A) Vacation of a Portion of High Blvd. – public hearing rescheduled for 7/29/2014

1) Notice to affected property owners sent

CORRESPONDENCE

- A) Advertisement in the Reading Eagle and Township website re: Building Inspector position, applications due 7/25/2014
- B) 2013 Financial Statement
- C) Letter to on-lot sewer property owners re: Act 537 surveys, dated 6/24/2014
- D) Letter from Reading Area Transportation Study re: Transportation Alternatives Program grant application not funded, dated 6/12/2014
- E) Zoning Hearing Board notice for 7/8/2014 – Ukrainian Church land development (note: relief granted by verbal decision 7/8/2014)
- F) Shillington Borough Zoning Ordinance amendment 2014

PAYMENTS OF BILLS

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. O’LEARY, A UNANIMOUS VOTE APPROVING PAYMENTS OF BILLS DATED 6/20/14, 6/25/14, 6/26/14, 6/26/14 - ADDITIONAL, 7/3/14, AND 7/11/14.

COMMISSIONERS

A) Vacancies/Expirations of Terms

ON MOTION OF MRS. SWAN, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE APPOINTING NICHOLAS SZEREDAI TO THE PARK AND RECREATION BOARD.

B) Metering of Well Properties for Sewer Billing

Mrs. O’Leary informed the Board that she had received a complaint from the owner of the Willow Pond Spa about her sewer bill. Ms. Johnston informed the Board that the owner, Gail Lentz, had also attended the Municipal Authority meeting on 7/10/14. At that time, Mrs. Lentz stated that she had 3 EDUs. There is some indication from permitting that there may be 4 EDUs. Mr. McNichols stated that the sewer crew would be asked to map they system on that property.

Mrs. O’Leary asked about the status of the proposed project to meter sewer on well properties. Mr. Setley clarified that sewer cannot be metered on individual sewer laterals, but water can be metered. Ms. Johnston informed the Board that the Authority would consider this project in the 2015 sewer budget. Their next meeting is 10/9/14.

B) Reminders:

- 1) Board of Commissioners Public Hearing and Workshop Meeting on 7/29/2014 at 7:00 p.m.

C) Executive Session

8:18 p.m. – The Board of Commissioners went into executive session to discuss 2 items of potential litigation, 2 real estate issues, and 3 personnel issues.

9:29 p.m. – Mr. Sacco stated that the Board of Commissioners discussed potential litigation, real estate, and 3 personnel issues.

**ADJOURNMENT
ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. O'LEARY, A UNANIMOUS
VOTE TO ADJOURN THE MEETING AT 9:30 P.M.**

Respectfully submitted,

Jeanne E. Johnston
Manager/Secretary