

**CUMRU TOWNSHIP BOARD OF COMMISSIONERS  
REGULAR MEETING                      SEPTEMBER 15, 2015**

The Regular Meeting of the Cumru Township Board of Commissioners was called to order by President Tony J. Sacco at 7:00 p.m. Other Commissioners in attendance were Vice President Edward L. Gottschall, Sheri Hoover, and Lorri K. Swan. Also attending were Solicitors Michael A. Setley, interim Chief of Police W. Ronald Smeal, Fire Chief Scott R. Brady, Superintendent of Public Works Robert McNichols, Jr., Assistant Superintendent of Public Works James A. Beane, Business/Personnel Administrator Peggy A. Carpenter, Recreation Director Samson Gausch, Manager/Secretary Jeanne E. Johnston, and Joseph P. Rogosky of Great Valley Consultants.

Pledge to the Flag.

**PRESENTATION**

Police Department Lifesaving Award

Sergeant Pinkasavage  
Officer Brett Kolk  
Officer Jose Ortiz  
Officer Jeffrey Wittig

Commissioner Hoover presented plaques to Officers Kolk, Ortiz, and Wittig for lifesaving actions at a fire at Shillington Commons Apartments on 8/5/15 and expressed the Board's appreciation for their service. Chief Smeal informed the Board that Sgt. Pinkasavage had received his plaque separately.

7:12 p.m. – Meeting recessed.

7:26 p.m. – Meeting reconvened. Treasurer Ruth O'Leary arrived.

**PUBLIC**

Mr. Sacco invited public comment. No one indicated the desire to speak.  
Attendance: Rusty Hoover; James Williamson; Bob Snyder of the CTFD.

**TAX COLLECTOR**

- A) August 2015 Report
  - 1) Year 2014 Real Estate Interim
    - Balance collectable beginning of month – 59.36\$
    - Cash collected - \$0
    - Balance collectable end of month - \$59.36
  - 2) Year 2015 Real Estate Interim
    - Balance collectable beginning of month - \$3,025.72
    - Cash collected - \$1,957.43
    - Balance collectable end of month - \$1,028.34

- 3) Year 2015 Real Estate
  - Balance collectable beginning of month - \$222,379.45
  - Cash collected - \$15,929.53
  - Balance collectable - \$207,831.73
- 4) Year 2015 Refuse
  - Balance collectable beginning of month - \$32,951.00
  - Cash collected - \$3,884.10
  - Balance collectable - \$29,420.00
- 5) Year 2015 Per Capita
  - Balance collectable beginning of month - \$35,605.00
  - Cash collected - \$17,382.10
  - Balance collectable end of month - \$17,475.00

**APPROVE MINUTES**

**ON MOTION OF MRS. HOOVER, SECOND OF MRS. SWAN, A MAJORITY VOTE TO APPROVE THE MINUTES OF 08/18/2015. ROLL CALL: MRS. HOOVER – YES; MRS. O’LEARY – YES; MR. GOTTSCHALL – YES; MRS. SWAN – YES; MR. SACCO – ABSTAIN.**

Mr. Sacco abstained since he was absent for the 8/18/15 meeting.

**CONSENT AGENDA**

Police Department

**A) DUI Enforcement Agreement**

**ACTION:**

**AUTHORIZED EXECUTION OF AN EXTENSION TO THE AGREEMENT BETWEEN THE NORTH CENTRAL HIGHWAY SAFETY NETWORK AND THE CUMRU TOWNSHIP POLICE DEPARTMENT FOR REIMBURSEMENT OF OVERTIME ASSOCIATED WITH THE “NORTH CENTRAL DUI ENFORCEMENT PROJECT.”**

Planning

**STABON POND PLAZA - Proposal to add accessory structure**

- 1) Waiver of land development recommended by the Planning Commission on 9/14/15

**ACTION:**

**GRANTED A WAIVER TO LAND DEVELOPMENT PLANNING REQUIREMENTS FOR THE STABON POND PLAZA ACCESSORY STORAGE STRUCTURE SUBJECT TO:**

- **COMPLIANCE WITH STORM WATER REQUIREMENTS, AND**
- **THE USE OF THE STORAGE UNITS IS LIMITED TO THE PROPERTY OWNER OR THE ON-SITE PLAZA TENANTS.**

**2015-05 JOHN PAUL II SCHOOL ADDITION**

**EXPIRATION DATE 10/04/2015**

(preliminary/final) Agent: John W. Hoffert, PLS; location: off Welsh Rd.; proposal summary: expansion of facility and reconfiguration of driveway

- a.) Letter from Great Valley Consultants re: plan review, dated 08/25/2015

**ACTION:**

**GRANTED PRELIMINARY APPROVAL TO THE JOHN PAUL II SCHOOL ADDITION LAND DEVELOPMENT PLAN, CONDITIONED UPON RESOLUTION OF ANY OUTSTANDING ITEMS IN THE REVIEW LETTER DATED 8/25/2015.**

**RIVER RUN MEADOWS (formerly Poplar Crossings) – mostly in Robeson Township**

- 1) Waiver of planning requirements recommended by the Planning Commission

**ACTION:**

**DEFERRED REVIEW AND APPROVAL OF THE RIVER RUN MEADOWS SUBDIVISION AND LAND DEVELOPMENT TO ROBESON TOWNSHIP, SUBJECT TO NO DEVELOPMENT IN CUMRU TOWNSHIP.**

**END OF CONSENT AGENDA**

**ON MOTION OF MRS. SWAN, SECOND OF MRS. O'LEARY, A UNANIMOUS VOTE APPROVING THE CONSENT AGENDA.**

**DEPARTMENTS**

Recreation Department

A) Monthly Report

Mr. Gausch reported that the playground equipment obtained via a grant was being shipped. It was hoped that installation would take place in October.

B) Fall Newsletter

Mr. Gausch reported that the printing vendor claimed to have identified a mail rate that would be less expensive and faster for the Township to use.

Police Department

A) Police Department

- 1) suspicious suitcase press release

B) Surplus Property

Chief Smeal reported that the police department recently conducted an inventory of evidence and property in storage. Since all officers were in the new gray uniforms, a purge of property could include old uniforms in storage. The Board concurred.

C) Grings Hill Interchange

Chief Smeal expressed concern for the number of accidents at the Grings Hill interchange. Brush and vendor signs create a sight distance problem. Ms. Johnston stated that all signs could be removed. Vendors could pick up their signs at the Township building. Mr. McNichols stated that bigger stop signs could be installed and the Township could cut brush to enhance safety, even though it is a PennDOT responsibility for that location. The Board concurred with these measures.

**D) Police Cars – proposed acquisition and fleet reduction**

1) lease/purchase quotes

**ON MOTION OF MRS. HOOVER, SECOND OF MRS. O’LEARY, A MAJORITY VOTE TO DISPOSE OF 2 UNMARKED POLICE CARS AND ACQUIRE 1 UNMARKED POLICE CAR BY A 3 YEAR LEASE/PURCHASE FROM FULTON BANK. ROLL CALL: MRS. HOOVER – YES; MRS. O’LEARY – YES; MR. GOTTSCHALL – NO; MRS. SWAN – YES; MR. SACCO – YES.**

Mr. Gottschall stated that he voted ‘no’ because he did not believe in leasing when the Township had funds to pay for the car.

Fire Department

A) Fire Department Monthly Report – August 2015

Total Incidents-32

Fires-3

Rescue and EMS-11

Hazardous Condition (No Fire)-1

Service Call-3

Good Intent Call-12

False Alarm-2

Total Estimated Losses- \$750,000

Volunteer Staffing-42 (plus 1)

B) Joint Event 10/10/15: Fall Fest, Gov. Mifflin Fire Prevention Open House, and Volunteer Firefighter Recruitment - “Fall in Love with the Fire Service”

1) Billboard advertisements started 09/14/2015

**C) Station 2 – damage**

Chief Brady informed the Board that a tree fell on Station 2, damaging the roof. The immediate damage was patched. However, the roof has recurring problems with leaks and was significantly patched in 2009. Some kind of maintenance will have to be done on the roof in 2016. The extent and longevity of the maintenance will depend upon decisions about a new facility.

Administration

A) Act 537 – extension of time

1) Letter from Manager to PaDEP re: request for extension of time, 08/31/2015

2) Letter from PaDEP re: extension of time granted to 7/31/2016, dated 09/08/2015

**B) Grill Fire Co. Social Quarters**

1) Letter from Grill Fire Co. social quarters re: request to acquire former vehicle 58

The Board agreed to the request from Grill Fire Co. Social Quarters to transfer vehicle 58, with their intent to rehabilitate the vehicle for snow plowing at the fire company.

**C) Township Secretary – hire**

1) Memorandum from Manager re: recommendation to hire, dated 8/10/2015

**ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE TO HIRE LATOYA PROCOPIO AS TOWNSHIP SECRETARY, RETROACTIVE TO 9/14/15, AT A SALARY OF \$45,000.00 AND A PROBATIONARY PERIOD OF 1 YEAR.**

**ON MOTION OF MRS. SWAN, SECOND OF MRS. O’LEARY, A UNANIMOUS VOTE REMOVING THE DESIGNATION OF ASSISTANT SECRETARY FROM PEGGY A. CARPENTER AND APPOINTING JEANNE E. JOHNSTON AS ASSISTANT SECRETARY.**

**D) Ragnar Relay 2016**

1) request for Cumru Township to tentatively approve route for May 2016 race

The Board did not have an objection to the proposal for Ragnar Relay to go through Cumru Township in 2016.

Public Works

**A) Fuel Dispensing System - update**

1) project started 09/08/2015

Mr. Beane reported that the fuel system installation is substantially complete.

**B) Office Reconfiguration Project – update**

1) high cubicle walls installed 9/10/15

Engineer

**A) Gouglersville Road Phases 3 and 4**

1) Letter from Great Valley Consultants re: recommendation to pay application for payment no. 4 (final), dated 09/04/2015

**ON MOTION OF MRS. SWAN, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE AUTHORIZING PAYMENT NO. 4 TO BARWIS CONSTRUCTION FOR GOUGLERSVILLE RD. PHASES 3 AND 4 IN THE AMOUNT OF \$7,138.09.**

Solicitor

**A) Dress Code**

1) draft updated policy

Mr. Setley summarized the draft dress code as emphasizing dressing appropriately for the position held. Tattoos should not be vulgar or discriminatory. The Board wanted time to review the policy.

**CORRESPONDENCE**

**A) Letter from MKA Engineering re: replacement of culvert on F. Skip Zerbe St. at the Cumru/Mohnton boundary – January through April 2016, dated 8/20/2015**

**B) Letter from Southern Berks EMS re: American Heart Assoc. Lifeline EMS Gold Award**

**PAYMENTS OF BILLS**  
**ON MOTION OF MRS. O'LEARY, SECOND OF MR. GOTTSCHALL, A UNANIMOUS**  
**VOTE APPROVING PAYMENTS OF BILLS DATED 8/21/15, 8/28/15, 9/4/15, 9/11/15,**  
**AND 9/15/15.**

**COMMISSIONERS**

A) Reminders:

- 1) Workshop meeting 9/29/15 at 7:00 p.m.
  - a) presentations: Mifflin Community Library, Animal Rescue League
  - b) 2016 pension MMOs
  - c) fee and inspection schedule update
  - d) 2016 budget meeting schedule
- 2) Township offices closed for Columbus Day on Monday, October 12, 2015

C) Executive Session

8:18 p.m. – The Board of Commissioners went into executive session to discuss 3 personnel items, 2 real estate items, 2 items of potential litigation, and 1 collective bargaining item.

10:14 p.m. – Mr. Sacco stated that the Board went into executive session to discuss 3 personnel items, 2 real estate items, 2 items of litigation, and 1 collective bargaining item.

**ADJOURNMENT**

**ON MOTION OF MRS. SWAN, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE**  
**TO ADJOURN THE MEETING AT 10:15 P.M.**

Respectfully submitted,



Jeanne E. Johnston  
Manager