

**CUMRU TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING OCTOBER 20, 2015**

The Regular Meeting of the Cumru Township Board of Commissioners was called to order by President Tony J. Sacco at 7:01 p.m. Other Commissioners in attendance were Vice President Edward L. Gottschall, Sheri Hoover, Lorri K. Swan, and Ruth O'Leary. Also attending were Solicitors Michael A. Setley and Matthew Setley, Interim Chief of Police W. Ronald Smeal, Fire Chief Scott R. Brady, Superintendent of Public Works Robert McNichols, Jr., Business/Personnel Administrator Peggy A. Carpenter, Recreation Director Samson Gausch, Manager Jeanne E. Johnston, Secretary Latoya Procopio, and Joseph P. Rogosky of Great Valley Consultants.

Pledge to the Flag.

PUBLIC

Attendance: Don and Betty Seltzer, James Williamson, and Rob Snyder.

A) Donald Seltzer of 946 Hunters Road re: newsletter and fire station

Mr. Seltzer spoke about his concerns for the newsletter coming to his house late. Mr. Seltzer asked if another fall pickup date would occur since the newsletter arrived at his house on the 20th of October and fall pickup was the 13th of October. Ms. Johnston explained that there would not be another fall pickup date. She invited Mr. Seltzer to utilize the yard waste site, and explained that the information on when fall pickup would occur is on multiple media sources.

Mr. Seltzer also informed the Board that the fall fest dedication was enjoyed by everyone.

Mr. Seltzer wanted to know when a new fire station would be built to house the new fire truck. Mr. Sacco explained that the building of a new fire station is a process. As to when it will occur, Mr. Sacco stated that this was addressed in the strategic plan which was adopted 2 months ago, and this is a topic of discussion for tonight's meeting. The Board of Commissioners did recognize that there is a need to replace station 2, that it will take a while due to several stages that need to occur first.

TREASURER

A) Monthly Report

Mrs. O'Leary addressed various line items in relation to the budget. She noted that the Gouglerstown road project was partially paid for out of the general fund, partially out of the storm water fund and partially out of contracted services.

TAX COLLECTOR

A) September 2015 Report

1) Year 2014 Real Estate Interim

Balance collectable beginning of month – \$59.36

Cash collected - \$0

Balance collectable end of month - \$59.36

- 2) Year 2015 Real Estate Interim
 - Balance collectable beginning of month - \$886.21
 - Cash collected - \$866.44
 - Balance collectable end of month - \$19.77
- 3) Year 2015 Real Estate
 - Balance collectable beginning of month - \$189,071.08
 - Cash collected - \$5,076.74
 - Balance collectable end of the month - \$183,193.27
- 4) Year 2015 Refuse
 - Balance collectable beginning of month - \$29,420.00
 - Cash collected - \$1,023.00
 - Balance collectable end of the month - \$28,490.00
- 5) Year 2015 Per Capita
 - Balance collectable beginning of month - \$17,475.00
 - Cash collected - \$1,220.00
 - Balance collectable end of month - \$16,215.00

APPROVE MINUTES

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. SWAN, A UNANIMOUS VOTE TO APPROVE MINUTES OF 9/15/2015.

CONSENT AGENDA

Police Department

A) Fire Police Requests

ACTION:

AUTHORIZED THE CHIEF OF POLICE OR OFFICER IN CHARGE TO RESPOND TO REQUESTS FOR FORE POLICE SERVICES.

Planning

2015-03 CAMPITELLI ANNEXATION/SUBDIVISION

(preliminary/final) Owners: Roberto and Amber Campitelli; Agent: McCarthy Engineering; location: off Maple Grove Rd.; approval granted 07/21/2015

ACTION:

AUTHORIZED ADOPTION OF A RESOLUTION FOR ON LOT SEWAGE PLANNING MODULES FOR THE CAMPITELLI SUBDIVISION.

ACTION:

REAFFIRMED FINAL APPROVAL OF THE CAMPITELLI ANNEXATION / SUBDIVISION PLANS SUBJECT TO RESOLUTION OF ANY OUTSTANDING ITEMS IN GREAT VALLEY CONSULTANTS REVIEW LETTER DATED 7/1/2015

2015-07 JOHN PAUL II SCHOOL ADDITION

EXPIRATION DATE 12/27/2015

(Final) Applicant: Agent: John W. Hoffert, PLS; location: off of Welsh Rd.; proposal summary: expansion of facility and reconfiguration of driveway; preliminary approval granted 09/15/2015

ACTION:

GRANTED FINAL APPROVAL TO THE JOHN PAUL II SCHOOL ADDITION LAND DEVELOPMENT PLAN, CONDITIONED UPON RESOLUTION OF ANY OUTSTANDING COMMENTS IN THE REVIEW LETTER DATED 10/2/2015.

2015-07 THE MAIL SHARK

EXPIRATION DATE 10/02/2015

(preliminary) Owner: Mail shark c/o Brain Johnson; Agent: Impact Engineering; location: off SR 625 at Cumru/Brecknock boundary; proposal summary: expansion land development

ACTION:

GRANTED WAIVERS TO PROVISIONS OF THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE REQUIRING IMPACT ASSESSMENTS, AS STATED IN A LETTER FROM IMPACT ENGINEERING DATED 10/05/2015.

ACTION:

GRANTED PRELIMINARY/FINAL APPROVAL TO THE MAILSHARK LAND DEVELOPMENT PLAN, CONDITIONED UPON RESOLUTION OF ANY OUTSTANDING COMMENTS IN THE REVIEW LETTER DATED 10/2/2015 AND GRANTING OF WAIVERS AS REQUESTED.

END OF CONSENT AGENDA

ON MOTION OF MRS. O'LEARY, SECOND OF MR. GOTTSCHALL, A UNANIMOUS VOTE APPROVING THE CONSENT AGENDA.

DEPARTMENTS

Recreation Department

A) Monthly Report

Mr. Gausch informed the Board that the recreation program is ongoing. He also informed the Board that the installer received the new equipment for the playground at the Pennwyn and it will be installed in the coming weeks.

B) Fall Newsletter

Mr. Gausch acknowledged that the fall newsletters were not received by residents until after the fall festival, an event referenced in the newsletter. However, the print vendor had stated that the newsletters could be sent by a faster mailing service, but the print vendor was not able to fulfill that commitment. The vendor gave the Township a steep discount on the print portion of the newsletter in order to compensate for the missed mailing deadline.

Police Department

A) Monthly Report September 2015

- Offenses reported – 73
- Offenses cleared – 51
- Criminal arrests – 22
- Traffic arrests – 66
- Stolen property value – \$16,396.00
- Recovered property value – \$3,913.00
- Revenue received – \$3,729.24

Chief Smeal reported that the police department was granted approval to make regular walk-through visits during school hours at the Governor Mifflin school district property. Chief Smeal complimented Detective Christopher Lis's work ethic, dedication, and effectiveness within the department. It was reported that the intersection at Old Lancaster Pike and Grings Hill Road has not experienced any accidents since the addition of larger stop signs and brush clearing.

B) Police Study

ON MOTION OF MRS. O'LEARY, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE TO ACCEPT THE POLICE STUDY CONDUCTED BY THE CENTER OF PUBLIC SAFETY MANAGEMENT.

Mr. Sacco stated that copies of the police study are available for public review.

C) Police Car

Ms. Johnston informed the Board that a motion was needed to fulfill the administrative requirements of Fulton Bank for the lease/purchase of the unmarked police vehicle.

ON MOTION OF MRS. O'LEARY, SECOND OF MRS. HOOVER, A UNANIMOUS VOTE TO ADOPT A RESOLUTION FOR LEASE/PURCHASE OF AN UNMARKED POLICE CAR THROUGH FULTON BANK, AND AUTHORIZING ADMINISTRATION TO EXECUTE ANY OTHER NECESSARY DOCUMENTS IN ORDER TO FULFILL THE ADMINISTRATIVE REQUIREMENTS OF THE LEASE/PURCHASE.

Fire Department

A) Fire Department Monthly Report – September 2015

- Total Incidents-44
 - Fires-8
 - Overpressure/Overheat-2
 - Rescue and EMS-11
 - Hazardous Condition (No Fire)-3
 - Service Call-5
 - Good Intent Call-9
 - False Alarm-6
- Total Estimated Losses- \$10,000
- Volunteer Staffing-41 (minus 1)

- B) Joint Event 10/10/15: Fall Fest, Gov. Mifflin Fire Prevention Open House, and Volunteer Firefighter Recruitment - "Fall in Love with the Fire Service"
- 1) Chief Brady stated that approximately 300 people attended the Festival.

C) Strategic Planning League – Facilities

- 1) Memorandum from fire Chief re: Board of Directors recommendation for consultant

Chief Brady presented a memorandum informing the Board that the Fire Board of Directors recommended a consultant to assist the Township in developing a course of action for a fire facilities RFP. The consultant would help the Township make decisions regarding a potential new fire station, decisions that could be incorporated into a future RFP. The proposed cost for the consultant is \$4,535.00.

Mrs. Swan asked if it was known what phase 2, an RFP, will cost. Chief Brady stated that the cost for phase 2 is unknown at this time. It was anticipated that the consultant's work will assist the Township in developing a ballpark estimate of phase 2 to be put into the 2016 budget.

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. O'LEARY, A MAJORITY VOTE TO ENGAGE THE HARTMAN FIRE STATIONS CONSULTANTS TO CONDUCT A SITE VISIT IN THE AMOUNT OF \$4,535.00. ROLL CALL: MRS. O'LEARY – YES; MR. GOTTSCHALL – YES; MRS. SWAN – YES; MRS. HOOVER – NO; MR. SACCO – YES.

Mrs. Hoover stated that she voted 'no' because she was not able to read through the proposal from Hartman Fire Stations Consultants.

Administration

A) Animal Rescue League – annual agreement for animal control services

Ms. Johnston informed the Board that the annual agreement for animal control services is seeking funds from the Township to contribute to the care of the animals that are housed at the ARL. She recommended that the Board adopt the animal control agreement.

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. O'LEARY, A UNANIMOUS VOTE TO ADOPT THE ANIMAL CONTROL SERVICES AGREEMENT WITH THE BERKS COUNTY ANIMAL RESCUE LEAGUE.

B) Refuse and Recycling 2016-2018

- 1) Memorandum from Manager re: bid tabulation and recommendation, dated 10/19/15

Ms. Johnston stated that the lowest bidder for the primary bid was Eagle and the lowest for the alternate bid was Reams. Mr. Sacco informed the public that the primary bid is what the Township currently has as the refuse and recycling schedule: recycling once every other week. The alternate bid is recycling once every week.

Mr. Sacco stated that the Township started out rough with the current holder of the contract, Eagle Disposal; however, Eagle Disposal has improved since then. In the bid specifications, the fines for violations were increased. Ms. Johnston recommended that the Board award the Primary bid to Eagle Disposal in the amount of \$445,604.00 a year for the next three years. This recommendation was made in order to minimize any potential refuse fee increase for 2016.

If the alternate bid was awarded, the refuse fee for 2016 would have to increase by at least \$9.46/household.

2) bid tabulation

PRIMARY BID – recycling every other week (current schedule)				
	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>3 YEAR TOTAL</u>
EAGLE**	\$ 445,604.00	\$ 445,604.00	\$ 445,604.00	\$ 1,336,812.00
LEBANON FARMS	\$ 486,780.00	\$ 501,410.00	\$ 516,572.00	\$ 1,504,762.00
MASCARO	\$ 647,472.00	\$ 647,472.00	\$ 647,472.00	\$ 1,942,416.00
REAMS	\$ 456,700.00	\$ 456,700.00	\$ 456,700.00	\$ 1,370,100.00
ALTERNATE BID – recycling every week				
	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>3 YEAR TOTAL</u>
EAGLE	\$ 500,510.00	\$ 500,510.00	\$ 500,510.00	\$ 1,501,530.00
LEBANON FARMS	\$ 636,910.40	\$ 651,540.40	\$ 666,702.40	\$ 1,955,153.20
MASCARO	\$ 784,293.00	\$ 784,293.00	\$ 784,293.00	\$ 2,352,879.00
REAMS**	\$ 495,500.00	\$ 495,500.00	\$ 495,500.00	\$ 1,486,500.00

** = apparent low bidder

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. SWAN, A UNANIMOUS VOTE TO AWARD THE PRIMARY BID TO EAGLE DISPOSAL IN THE AMOUNT OF \$445,604.00 A YEAR FOR THE NEXT THREE YEARS.

C) 2014 State Aid for Pensions

ON MOTION OF MRS. SWAN, SECOND OF MRS. O’LEARY, A UNANIMOUS VOTE TO ADOPT THE RESOLUTION FOR DISTRIBUTION OF 2015 PENSION STATE AID.

Public Works

A) Leaf Picking

Mr. McNichols informed the Board that there are two crews out this week conducting leaf pickup. Leaf pickup ends December 11 or after the first significant snowfall.

B) Fuel Dispensing System- update

Mr. McNichols reported that the fuel system installation is complete, and that the Township is still waiting for L&I to inspect the system.

Engineer

A) East Pointe Drive

Mr. Rogosky stated that the parcel is up for sheriff sale. Jill Nagy was contacted about the sheriff sale and what the Townships’ options are regarding this matter. Mr. Rogosky still feels that the road will fail, that it is not up to standards. Mr. Setley stated that he will call Ms. Nagy to get clarification on what can be done at this time.

B) Reading Area Transportation Study

Mr. Rogosky recommended that the Township should add another project onto the transportation study, namely the Grings Hill intersection, which will need a form to be completed and sent into the County for approval.

Solicitor

PAYMENTS OF BILLS

ON MOTION OF MR. GOTTSCHALL, SECOND OF MRS. O'LEARY, A UNANIMOUS VOTE APPROVING PAYMENTS OF BILLS DATED 9/18/15, 9/25/15, 9/24/15, 9/29/15, 10/1/15, 10/5/15, 10/9/15, 10/13/15, 10/16/15, AND 10/16/15 – ADDITIONAL.

COMMISSIONERS

A) 2016 Budget

- 1) proposed meetings
 - Wednesday, 11/4/15 at 6:00 p.m.
 - Monday, 11/9/15 at 6:00 p.m.
 - Monday, 11/16/15 at 6:00 p.m.

B) Executive Session

The Board of Commissioners went into executive session to discuss personnel and litigation items.

8:45 p.m. – The Board of Commissioners went into executive session to discuss an item of a labor issue, an item of real estate, and a personnel item.

9:32 p.m. – Mr. Sacco stated that the Board of Commissioners discussed labor issues, real estate issues, and a personnel issue.

ON MOTION OF MRS. HOOVER, SECOND OF MRS. O'LEARY, A UNANIMOUS VOTE APPROVING AN AGREEMENT WITH THE CENTER FOR PUBLIC SAFETY MANAGEMENT TO ASSIST WITH THE SELECTION OF A CHIEF OF POLICE AT AN ESTIMATED COST OF \$18,000 PLUS EXPENSES.

ADJOURNMENT

ON MOTION OF MRS. HOOVER, SECOND OF MRS. O'LEARY, A UNANIMOUS VOTE TO ADJOURN THE MEETING AT 9:35 P.M.

Respectfully submitted,



Latoya Procopio
Township Secretary