

**CUMRU TOWNSHIP BOARD OF COMMISSIONERS  
REGULAR MEETING                      DECEMBER 17, 2019**

The Regular Meeting of the Cumru Township Board of Commissioners was called to order by President Ruth O’Leary at 7:00 p.m. Other Commissioners in attendance were Sheri Hoover, William B Miller, David J. Batdorf, and Michael Thompson. Also attending were Chief of Police Madison Winchester, Fire Chief James A. Beane, Superintendent of Public Works Robert McNichols, Jr., Assistant Superintendent of Public Works Michael L. Yost, Business Personnel/Administrator Peggy A. Carpenter, Manager Jeanne E. Johnston, Secretary Latoya Procopio, and Joseph P. Rogosky of Great Valley Consultants.

Pledge to the Flag.

**PUBLIC**

Mrs. O’Leary invited public comment. No indicated a desire to speak.

**SOUTHERN BERKS REGIONAL EMS**

A) Monthly Report – November 2019

Mr. Cole informed the Board of Commissioners that Southern Berks Regional EMS handled 165 calls in the month of November, 8 of those calls were handled by other agencies. Mr. Cole stated they had a profit of \$33,000.00 for the month and \$128,000.00 for the year. Mrs. Hoover questioned if Mr. Cole felt he could continue to sustain the business. Mr. Cole stated that while there is a paramedic shortage, they have managed by keeping the cost low in regards to overtime cost. He stated that he is trying to improve the wages, as they are below average for this area, which is difficult to retain/hire employees. Mrs. O’Leary questioned how much long term debt did the company have left to pay off. Mr. Cole stated as of November they had \$166,000.00 in long term debt.

Mr. Cole noted that their contract with Cumru Township expires on December 31, 2019.

**ON MOTION OF MR. MILLER, SECOND OF MR. BATDORF A MAJORITY VOTE AUTHORIZING A THREE MONTH EXTENSION TO THE SOUTHERN BERKS REGIONAL EMS CONTRACT. Roll Call: Mr. Miller – Yes; Mrs. Hoover – No; Mr. Batdorf – Yes; Mr. Thompson – Yes; Mrs. O’Leary – Yes.**

**TREASURER**

A) Monthly Report – November 2019

Mrs. Carpenter informed the Board of the recent expenses made for the Ambulance service, a dump truck and a police car.

**TAX COLLECTOR**

A) November 2019 Report

1) Year 2019 Real Estate

Balance collectable beginning of month – \$142,549.05

- Cash collected - \$8,849.94
- Balance collectable end of month - \$134,503.70
- 2) Year 2019 Refuse
  - Balance collectable beginning of month - \$37,317.50
  - Cash collected - \$2,355.45
  - Balance collectable end of the month - \$35,165.00
- 3) Year 2019 SMP
  - Balance collectable beginning of month - \$2,737.50
  - Cash collected - \$201.75
  - Balance collectable end of the month - \$2,550.00
- 4) Year 2019 Real Estate Interim
  - Balance collectable beginning of month – \$1,069.87
  - Cash collected - \$874.32
  - Balance collectable end of the month - \$177.70
- 5) Year 2019 Per Capita
  - Balance collectable beginning of month – \$14,795.00
  - Cash collected - \$594.00
  - Balance collectable end of the month - \$13,805.00

**APPROVE MINUTES**

**ON MOTION OF MR. BATDORF, SECOND OF MR. MILLER, A UNANIMOUS VOTE APPROVING THE MINUTES FROM OCTOBER 9, 2019 – BUDGET MEETING, OCTOBER 15, 2019 – BUDGET MEETING, OCTOBER 16, 2019 – REGULAR MEETING, OCTOBER 29, 2019 – BUDGET MEETING, AND NOVEMBER 19, 2019 – REGULAR MEETING.**

**Mr. Thompson abstained as he was not present for the October 15, 2019 – Budget Meeting.**

**CONSENT AGENDA**

**TAX COLLECTOR**

**2020 TAX BILLS**

**ACTION:**

**AUTHORIZED EXECUTION OF AN AGREEMENT WITH BERKS COUNTY FOR THE PRINTING OF 2020 REAL ESTATE TAX, REFUSE FUND, AND SEWAGE MANAGEMENT PROGRAM FUND BILLS, AND REIMBURSEMENT TO BERKS COUNTY FOR THE APPROPRIATE PORTION OF THE COST.**

**2020 BUDGET**

**ADOPT THE 2020 BUDGET**

- 1) budget advertised 11/27/2019

**ACTION:**

**ADOPTED THE 2020 BUDGET, AS ADVERTISED.**

**ACTION:**

**AUTHORIZED ORDERS IN DECEMBER 2019 FOR ITEMS TO BE EXPENSED FROM THE 2020 BUDGET, AS FOLLOWS:**

- 1) **HIGHWAY DEPARTMENT – REPLACEMENT 10-TON DUMP TRUCK WITH PLOW, IN AN AMOUNT NOT TO EXCEED \$164,708.00; TO BE PAID OUT FROM CAPITAL FUND.**
- 2) **HIGHWAY DEPARTMENT – REPLACEMENT 3-TON DUMP TRUCK WITH PLOW, IN AN AMOUNT NOT TO EXCEED \$94,904.00; TO BE PAID OUT FROM CAPITAL FUND;**
- 3) **BUILDINGS AND GROUNDS DEPARTMENT – COOLING TOWER, IN THE AMOUNT NOT TO EXCEED \$115,000.00; TO BE PAID OUT FROM THE CAPITAL FUND**
- 4) **POLICE DEPARTMENT – REPLACEMENT VOICE STRESS ANALYZER, IN AN AMOUNT NOT TO EXCEED \$6,000.00; TO BE PAID OUT FROM THE CAPITAL FUND.**

**ADOPT THE 2020 REAL ESTATE TAX LEVY**

- 1) 2020 real estate tax levy ordinance advertised 12/5/2019

**ACTION:**

**ADOPTED THE 2020 REAL ESTATE TAX LEVY BY ORDINANCE AS ADVERTISED ON DECEMBER 5, 2019, INCLUDING 4.645 MILS FOR GENERAL PURPOSES, .335 MIL FOR DEBT SERVICE, 1.23 MIL FOR FIRE SERVICES, AND .27 MIL FOR AMBULANCE SERVICE.**

*No change in general fund, debt service fund millage and fire fund millage. Ambulance fund millage increasing from 0.25 mil to 0.27 mil.*

**ADOPT THE 2020 REFUSE FEE**

**ACTION:**

**ADOPTED A RESOLUTION ESTABLISHING THE 2020 REFUSE COLLECTION FEE SCHEDULE, INCLUDING \$210.00 FOR A DWELLING WITH 2 OR MORE ADULT OCCUPANTS AND \$190.00 FOR A DWELLING WITH A SINGLE ADULT OCCUPANT.**

*Previous rate schedule, \$205 two adults and \$185 for one adult, was in effect for 2019.*

**ADOPT THE 2020 SEWAGE MANAGEMENT PROGRAM AND FEE**

**A) Fee Administration**

- 1) draft resolution for rate schedule

**ACTION:**

**ADOPTED A RESOLUTION ESTABLISHING THE 2020 SEWER MANAGEMENT PROGRAM FEE AT A FLAT AMOUNT OF \$65.00.**

*Previous rate for 2017, 2018, and 2019 was \$75.00 annually, for a total fee of \$225.00.*

**2020 PAYMENTS OF BILLS - GENERAL**

**ACTION:**

**AUTHORIZED THE STAFF TO SATISFY THE ORDINARY AND ROUTINE OBLIGATIONS INCURRED BY THE TOWNSHIP IN ORDER TO TAKE ADVANTAGE OF DISCOUNTS AND ALLOWANCES, AND TO AVOID DELINQUENT PENALTIES AND CARRYING CHARGES.**

**INVESTMENTS**

**ACTION:**

**AUTHORIZED THE TREASURER TO INVEST FUNDS AS SHE DEEMS APPROPRIATE, IN CONSULTATION WITH THE MANAGER.**

**POLICE PENSION EMPLOYEE CONTRIBUTION**

**ACTION:**

**ADOPTED A RESOLUTION ESTABLISHING THE 2020 POLICE PENSION EMPLOYEE CONTRIBUTION AS 4.5%, IN ACCORDANCE WITH THE AGREEMENT BETWEEN CUMRU TOWNSHIP AND THE CUMRU TOWNSHIP POLICE OFFICERS ASSOCIATION.**

**APPOINT THE 2020 AUDITOR**

**ACTION:**

**ADOPTED A RESOLUTION APPOINTING HERBEIN+CO. AS THE AUDITOR FOR FY 2019 IN AMOUNTS OF \$7,250 FOR THE SEWER FUND AND \$13,000 FOR ALL OTHER FUNDS.**

**Planning**

**2017-15 MATZ TRACT HAMPSHIRE RD/OLD LANCASTER PIKE  
PHASE 3 FINAL PLAN**

**EXPIRATION DATE 2/2/2020**

(final) Owner: Raymond and Rita Matz; Applicant: Brian K. Kobularcik D/B/A B5K-K48; Agent: C2C Design Group; Location: southeast corner of the intersection of Hampshire Rd. and Old Lancaster Pike; plan no. BKK-CMU-01; proposal summary: subdivide into 10 single family lots in 3 phases, phase 3 are lots 8, 9, and 10; preliminary approval 2/20/2018.

**ACTION:**

**GRANTED FINAL APPROVAL TO THE MATZ TRACT PHASE 3 SUBDIVISION PLAN, SUBJECT TO COMPLETION OF ANY OUTSTANDING ITEMS IN GREAT VALLEY CONSULTANTS REVIEW LETTER, DATED 11/1/19, AND WRITTEN CONFIRMATION FROM BCM ENGINEERS REGARDING SANITARY SEWER DRAWINGS.**

**END OF CONSENT AGENDA**

**ON MOTION OF MR. BATDORF, SECOND OF MR. MILLER, A UNANIMOUS VOTE APPROVING THE CONSENT AGENDA.**

## DEPARTMENTS

### Police Department

A) Monthly Report – November 2019

#### **B) Civil Service - Police**

1) certified list for promotion to Sergeant, dated 12/11/2019

2) recommendation for promotion of top candidate to Sergeant, effective 1/6/2020

**ON MOTION OF MR. THOMPSON, SECOND OF MR. MILLER, A UNANIMOUS VOTE ACKNOWLEDGING THE CERTIFIED LIST FROM THE CIVIL SERVICE FOR THE POLICE DEPARTMENT AND AUTHORIZING THE PROMOTION OF THE TOP CANDIDATE TO SERGEANT, EFFECTIVE 12/11/2019.**

### Fire Department

A) Monthly Report – November 2019

Chief Beane informed the Board of the fire that occurred at Mohnton Fire Company. The building had extensive damage from the fire.

#### **B) Civil Service – Fire**

1) certified list for hire, dated 12/11/2019

**ON MOTION OF MR. BATDORF, SECOND OF MR. MILLER, A UNANIMOUS VOTE ACKNOWLEDGING THE CERTIFIED LIST FROM CIVIL SERVICE FOR THE FIRE DEPARTMENT.**

C) Santa Run 2019

Chief Beane advised the Board and the Public that the Santa Run would occur weather permitting. The run schedule will be posted on the Township website.

### Administration

A) Codes Report- November 2019

Building Permits Issued- 10

Use Permits Issued- 0

Zoning Permits Issued- 6

Notices of Violations- 10

Citations issued- 0

Violations complied- 13

Phone calls from contractors, realtors & public approximately- 193

Permit Inspections Done – 17

Inspections with the Fire Department – 3

#### **B) 1508 Welsh Rd. – Request for Partial SMP Fee Exoneration**

1) Letter from Ted Kreska, dated 11/20/2019

Ms. Johnston informed the Board of Mr. Kreska's request for a partial SMP fee exoneration. Ms. Johnston stated the SMP Fee is a 3 year fee divided into 3 annual fees for 2017, 2018, and 2019. Ms. Johnston stated Mr. Kreska's property is in District 2 and there is a 3 year window before enforcement begins. For District 2, no one will be considered in violation

until 2022. Mr. Setley stated that exonerating the fee would be inconsistent with other similar cases, as reported by staff. The Board of Commissioners concurred with not exonerating the fee.

C) Management Position 2020- Special Projects and Programs Supervisor

**ON MOTION OF MR. MILLER, SECOND OF MRS. O'LEARY, A UNANIMOUS VOTE AUTHORIZING TOWNSHIP STAFF TO BEING THE HIRING PROCESS WITH ADVERTISEMENT.**

#### Public Works

A) Monthly Report – November 2019

B) Leaf Picking

Mr. McNichols stated the last official day for leaf picking was Friday, December 13, 2020. Staff collected 499 tons of leaves, a record amount.

C) Floor Cleaning Machine

**ON MOTION OF MR. MILLER, SECOND OF MR. BATDORF, A UNANIMOUS VOTE AUTHORIZING THE PURCHASE OF THE FLOOR CLEANING IN THE AMOUNT OF \$7,903.91; \$6,156 TO BE TRANSFERRED FROM 4520-342 AND \$1,748 TO BE TRANSFERRED FROM 4520-260 INTO THE CAPITAL PROJECTS FUND.**

Mrs. O'Leary questioned where the Township is at on the Pennwyn Project. Mr. McNichols stated that BCM is working on that project and they are working out the traffic issues.

#### Engineer

A) Brecon Lane Storm Sewer Project

Mr. Rogosky informed the Board of Commissioners that Construction Masters begun the project last week with the tree removal process. Mrs. O'Leary questioned if the ground had been opened up yet. Mr. Rogosky stated the ground had not been opened up yet due to the weather.

Mr. McNichols questioned if Mr. Rogosky received any quotes for the Church or Yorkshire slope remediation projects. Mr. Rogosky stated he submitted the concerns regarding the projects and is waiting to hear back from the contractor.

#### Solicitor

Mr. Setley stated quotes had been received for the loan and an email will be sent to the Board from Mr. Peck regarding a summary. He stated eventually the Board would need to make a motion to authorize the ordinance advertisement.

### **PAYMENTS OF BILLS**

**ON MOTION OF MR. MILLER, SECOND OF MR. BATDORF, A MAJORITY VOTE APPROVING THE PAYMENTS OF BILLS FROM 11/22/2019, 11/26/2019, 11/27/2019, 12/02/2019, 12/06/2019, 12/13/2019, 12/13/2019- ADDITIONAL . Mrs. O'Leary abstained from the 11/26/2019 payments of bills.**

## **CORRESPONDENCE**

A) Notice from Federal Energy Regulatory Commission - Blue Marsh Dam Hydropower Project

## **COMMISSIONERS**

### **A) Vacancies/Expirations of Terms**

**ON MOTION OF MR. MILLER, SECOND OF MR. BATDORF, A UNANIMOUS VOTE TO AUTHORIZE THE REAPPOINTMENT OF THE LIST OF EXPIRATIONS OF TERMS TO THEIR RESPECTIVE COMMITTEES WITH THEIR WILLINGNESS TO SERVE.**

### **B) Reminders:**

- 1) Offices closed for holiday - 12/24/2019 and 12/25/2019
- 2) Offices closed for holiday - 12/31/2019 and 1/1/2020

### **C) Executive session**

7:52 p.m. – The Board of Commissioners went into executive session to discuss 2 personnel issues.

8:05 p.m. – The meeting reconvened. Mr. Setley stated that the Board of Commissioners had discussed 2 personnel issues.

Mrs. O’Leary addressed the Board and the Public regarding Mrs. Hoover’s letter of resignation. Ms. Johnston thanked Mrs. Hoover for her service. Mr. Scott Brady stood up in the crowd and stated he was sorry to see Mrs. Hoover go.

**ON MOTION OF MRS. O’LEARY, SECOND OF MR. BATDORF, A UNANIMOUS VOTE REGRETFULLY ACCEPTING MRS. HOOVER’S LETTER OF RESIGNATION, AS A TOWNSHIP COMMISSIONER.**

## **ADJOURNMENT**

**ON MOTION OF MR. BATDORF, SECOND OF MR. MILLER, A UNANIMOUS VOTE TO ADJOURN THE MEETING AT 8:06 P.M.**

Respectfully Submitted,

Latoya Procopio  
Secretary